San Diego Unified School District
Financial Planning and Development
Strategic Planning for Student Achievement

Mark Twain High School
TITLE I PARENT & FAMILY ENGAGEMENT POLICY 2021-22

In the fall, an annual meeting will be held to share with parents a description of the Title I program and its requirements.

Mark Twain High School has developed a written Title I parent & family engagement policy with input from Title I parents. School Site Council Parents, students, community members and staff review and update the Title I Parent and Family Engagement Plan (formally known as the Parent Involvement Plan) on an annual basis. Once input has been established and approved by the School Site Council the “Plan” is forwarded to the Financial Planning, Monitoring and Accountability Department for SDUSD approval.

It has distributed the policy to parents of Title I students. The “Plan” is distributed to parents at the time of student orientation/enrollment and distributed at the first Parent Night Program each year.

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

- The “Plan” is discussed during the first SSC meeting of each year and is on-going as the need arises.
- The “Plan” is updated each year to reflect the changing requirements of the Federal, State and Local needs.
- The “Plan” is reviewed, updated and approved by the SSC on an as-needed basis.

To involve parents in the Title I, Part A programs, the following practices have been established:

- Parents are notified of the time and place of the SSC meetings and agendas and minutes are posted on the Parent Bulletin Board located in the front office.
- Parents are invited to attend any and all SSC meetings held at Mark Twain High School as per the posted future agenda and minutes.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:
• Parent Night is scheduled within the first few weeks of school to discuss various topics to include Title 1 nominations and election of parents, students and community members as required by the School Site Council membership roster guidelines and requirements.
• Further Parent Nights, Student Awards Nights are scheduled throughout the year with information distributed to parents as needed.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

The School Site Council (SSC) meetings are held on the third Monday of each month at 3:30 pm in room 6. The meeting dates, agendas and minutes are posted on the Parent Bulletin Board in the front office at least 48 hours prior to each meeting.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school’s Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

Parents are invited to be guests at all SSC meetings and all other parents who were voted to serve on the Twain SSC lead discussions on all Title 1 programs, requirements and document approvals.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c)(4)[A]). How does the school provide the information?

Mark Twain High School provides parents with timely information by:

• Publishing a school newspaper which is sent home or given to their student on a regular basis.
• The Parent Bulletin Board is available in the front office.
• Counselors and administrators discuss pertinent issues during student/parent conferences.
• Electronic school-messenger calls are made on an as need basis to keep parents up to date on all school issues.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]). How does the school provide the information?

Twain High School provides information for Title I, Part A parents by:

• Parent/student conferences with the counselor, teacher, special education department (SPED) case managers, and administrators.
• Parent Night allows the parents to discuss any and all aspects of their child’s education with their child’s teachers.
• Power School is available for parent preview at any time.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?
Mark Twain High School provides on-going chances for parents to participate in decisions relating to the education of their child by:

- Discussion with their child’s specific counselor during orientation/registration.
- Open discussion between counselor/teacher/parent is encouraged as the need arises.
- Open chances for the parent and student to review their child’s classroom progress via Power School

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state’s academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

In order to provide open communication, Mark Twain High School encourages parents/community members to regularly arrange for conferences as questions arise.

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

Title I, Part A parents are welcomed and encouraged to support regular communication with all school staff to help improve their child’s academic and social achievement.

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

Parents are encouraged to attend the SSC and SGT any time and are frequently asked to participate in discussions concerning how we can best partner ourselves for the benefit of the students. Although some parents are not voting members of the SSC, the SSC takes into account the concerns or noted achievements brought forth by all parents and may result in the SSC suggesting further discussion.

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

The Mark Twain SSC incorporates ideas, suggestions, and discussion from the Mark Twain Site Governance Team (in which a parent/student component is present), the School Site Safety Plan, and other documents to garner parent input on all aspects relating to the academic, social and emotional well-being of all students and the school itself.

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).
Mark Twain High School distributes information to all parents. If written notices need translated, language translation is made available. Spanish “School-Messenger” calls are made home in languages needed to inform parents.

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

All notices of parent night information, school committees, counseling notices, administrative directive/notices, etc. are presented on a timely basis as needed via the SSC, handouts to the students to take home, newsletter and “School-Messenger” calls home.

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

This policy was adopted by Mark Twain High School on ____________ and will be in effect for the period of 10/1/2021-10/1/2022.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: October 30, 2021.

Signature of authorized official here

Date Approved: