



San Diego Unified School District  
Financial Planning and Development  
**Financial Planning, Monitoring and Accountability Department**

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**UNIVERSITY CITY HIGH SCHOOL  
TITLE I PARENT & FAMILY ENGAGEMENT POLICY 2022-2023**

In the fall, an annual meeting will be held to share with parents a description of the Title I program and its requirements.

*University City High School* has developed a written Title I parent & family engagement policy with input from Title I parents. ***This policy development is the result of parent input and suggestions from a number of meetings. The meetings include: SSC meetings, PTSA meetings, ELAC meetings, Chat with the Principal and the back to school parent meetings facilitated by UCHS's ELST.***

It has distributed the policy to parents of Title I students.

The policy is disseminated to parents of Title I students at our Back to School Night and SSC meetings as well as posted on the site website.

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How the policy is made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

***University City High School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students:***

***The school's responsibility to provide high-quality curriculum and instruction.***

***The ways parents will be responsible for supporting their children's learning.***

***The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities.***

To involve parents in the Title I, Part A programs, the following practices have been established:

***The parent involvement policy is developed with the input and suggestions from an adequate representation of Title I parents with children during the SSC, ELAC, PTSA meetings as well as the evening meetings with counselors and the school's EL Coordinator. UCHS engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement.***

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]).

***The annual meeting occurs during our Back-to School Night. The ongoing SSC meetings involving students, parents, staff and community members are at these meetings where they receive valuable Title I information and requirements.***

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]).

***UCHS offers meetings once a month with the SSC, SSGT, ELAC, PTSA, Chat with the Principal (mornings) and evening events that are at school and at other parts of San Diego in order to allow access to all parents with whom we serve.***

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

***Parents participate in a number of programs at school including SSC, ELAC, PTSA, SSGT, WASC focus group, and evening and morning meetings with updates about Title I funding and school-wide funding that has implications for student academic success.***

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]). How does the school provide the information?

***Monthly reports are provided to parents about Title I programs during the SSC, PTSA, ELAC, Chats with the Principal and other meetings held by our EL coordinator. The information is posted on the UCHS website.***

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]). How does the school provide the information?

***Representatives from the UCHS's Instructional Leadership Team (ILT) provides progress checks in reference to student achievement results (including grade comparisons).***

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

***Parents are invited to participate in the SSC, PTSA, ELAC, Principal Chats and additional parent workshops throughout the school year. The school has a yearly process (monthly SSC meetings) where updates and changes are made periodically. These meetings include adequate representation of parents with children who attend UCHS.***

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state’s academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

***The school principal shares all academic, curriculum and assessment data with all stakeholders including Title I parents. This information is shared during number of meetings including the SSC, SSGT, ELAC, PTSA, WASC and Principal Chat meetings.***

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

***UCHS’s principal provides a number of parental trainings (via Principal Chats) throughout the school year highlighting curriculum and assessments used.***

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

***UCHS educates all staff members at monthly staff meetings and professional development days with strategies to include parents as partners in the education process.***

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

***UCHS has an EL Coordinator and a two staff members assigned to assist with Spanish translations. These key staff members support parents with school resources and as well as how best to get the information they are seeking.***

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

***UCHS distributes concise information regarding Title I parent (SSC) meetings and other pertinent parent programs by flyers, the bulletin notices, Marquee, and e-blast, parent connect phone calls and web-based system.***

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

***UCHS has an EL Coordinator and counselors with a phone number and e-mail.***

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]). ***UCHS provides all stakeholders including all of the above mentioned parents with opportunities to participate in all school related programs. The dates and times of the programs are distributed via the school website, phone messages, the Marquee and e-blasts***

**This policy will be adopted by University City High School SSC on September 28, 2022 and will be in effect for the period of the 2022-2023 school year.**

**The school will distribute the policy to all parents of students participating in the Title I program on: September 20, 2022 at the Title I/ELAC informational meeting before Back to School Night. Additionally, documents can be found on the UCHS website.**

*Michael Paredes,  
Principal of University City High  
School*

*Gail Hall , SSC Chair*

Signature of authorized official here:

Enter date approved: 9/28/2022 SSC