

San Diego Unified School District  
University City High School

**English Learner Advisory Committee (ELAC) Meeting - MINUTES & Advice Form**

Date: October 18, 2021 Time: 1 pm VIA ZOOM

<p><b>Legal Task(s) and Training(s) Covered: (Check all that apply):</b>          Advise the school principal and staff on:  <input checked="" type="checkbox"/> the development of a site plan for English Learners and submitting the plan to the School Site Council (SSC) for consideration of inclusion in the School Plan for Student Achievement (SPSA).  <input type="checkbox"/> the school's efforts to make parents aware of the importance of regular school attendance.  <input type="checkbox"/> Assist in development of a schoolwide needs assessment</p>	
Meeting was called to order at 1 pm	List participants present: Gail Hall, Javier Gonzalez
Minutes from April 27, 2021 meeting were read and Approved by members.	Notes Motion to approve, Gonzalez. Seconded, Hall all approve
Legal Task Addressed The School's Program for English Learners  Training and Information Session Discussion:	Notes; Hall discussed the number of El students at UC. She explained the different classes offered (ELD and ALD). The training responsibilities of ELAC was also discussed.
Other School Topics to Be Addressed:	Notes ELPAC testing both Initial and Summative and Home language process explained.
DELAC Report from October 7, 2021 DELAC General Meeting	Notes: DELAC legal tasks were discussed.
ELAC Advice to Site/Administration regarding Legal Task #1 Programs for English Learners	Notes Members want to continue with the programs and support at UC
Meeting was closed at 1:30 pm	Notes