# Meeting Minutes

**Date:** January 26, 2021

## Members present:
- **Staff:**
  - Ann Miller, Teacher – SSC Chair
  - Lori Sandoval, Principal
  - Isabelle Farrell, Teacher
  - Ryan Di Fede, Teacher
  - Daisy Washington, Paraprofessional

- **Parents/Community Members:**
  - Jessica Jacoste, Parent – SSC Secretary
  - Jennifer Crowhurst, Parent
  - Alicia Buck, Parent
  - Megan Shaw, Parent
  - Elizabeth Miller-Santos, Parent

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## Meeting Summary

<table>
<thead>
<tr>
<th>Description/Actions</th>
<th>Action Item: Meeting called to order 3:15 p.m</th>
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<tbody>
<tr>
<td>1. Call to Order</td>
<td>Anne Miller, 1st Grade Teacher, SSC Chair</td>
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<tr>
<td>2. SSC Business…………………. (5 minutes)</td>
<td>Action Item: Motion to approve of minutes: 1st motion made by Ryan Di Fede; 2nd motion made by Lori Sandoval. All in favor. Approved.</td>
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<tr>
<td>- Approval of Minutes</td>
<td>Anne Miller, 1st Grade Teacher Principal, SSC Chair: Approval of minutes for November 9, 2020</td>
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<tr>
<td>- Roll Call</td>
<td>Anne Miller, 1st Grade Teacher, SSC Chair: Call Roll</td>
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<td>3. Public Comment………………..(5 minutes)</td>
<td>Action Item: We have quorum.</td>
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<tr>
<td>- Public Comment</td>
<td>Anne Miller, 1st Grade Teacher, SSC Chair: Open Floor for Public Comment</td>
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<td>4. School Plan for Student Achievement………………..(15 minutes)</td>
<td>Action Item: Revise agenda item #5 to add account 5209 to 31820. 1st motion made by Ryan Di Fede; 2nd motion made by Lori Sandoval. All in favor. Approved.</td>
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<tr>
<td>- Review SPSA and Data</td>
<td>Lori Sandoval, Principal: Review SPSA Goals</td>
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<td>5. Budget…………………………..(5 minutes)</td>
<td>Information: Budget update</td>
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<td>- Review Budget</td>
<td>Lori Sandoval, Principal: Budget Review</td>
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| - Budget Transfer Request 1. 31820: Transfer $3,000 from Prof Dev/VT 1192 to Tutoring 1157 (district created incentive for teachers to teach live, on site, after their live Zoom instruction ends.) Payment is site responsibility. | Action Item: Motion to transfer $3,000 from Prof Dev/VT 1192 to Tutoring 1157 for district created incentive for teachers to teach live, on site, after their live Zoom instruction ends: 1st motion made by
2. 31820: Transfer $3,000 from Prof Dev/VT 1192 to Clsrm Tchr Hrly 1157 - when teachers use their flex time (prep) to attend meetings that support CSI, they need to be paid for that time. Attending meetings during prep makes it necessary for teachers to prep outside of work hours.

3. 31820: Add Local Conferences Account 5209 and transfer the costs of conferences staff from 09800 has attended that support the Level 1 CSI work

- Lori Sandoval, Principal: Budget Priorities Worksheet – in Preparation of 2021/2022 Budget (DAC request)

- Action Item: Motion to transfer $3,000 from Prof Dev/VT 1192 to Clsrm Tchr Hrly 1157 for when teachers use their flex time (prep) to attend meetings that support CSI, they need to be paid for that time. Attending meetings during prep makes it necessary for teachers to prep outside of work hours: 1st motion made by Jessica Jacoste; 2nd motion made by Isabelle Farrell. All in favor. Approved.

- Action Item: Motion to add Local Conferences Account 5209 and transfer the costs in 09800 of conferences staff has attended that support the Level 1 CSI work: 1st motion made by Elizabeth Miller-Santos; 2nd motion made by Jessica Jacoste. All in favor. Approved.

- Information: Went over budget priorities worksheet for the district.

6. DAC and ELAC…………………..(5 Minutes)  
   - DAC Report
     - Informational: Megan Shaw, DAC Rep
     - Title 1 DAC Survey  
       https://docs.google.com/forms/d/e/1FAIpQLSdpKsMA1WzaOZEBcetSpLiy1h8-PsUFewCSIIYaYp1zi_w/viewform

- Information: No report

- Action Item: Submitted survey budget priorities; 1st motion made by Elizabeth Miller-Santos; 2nd made by Isabelle Farrell. All in favor. Approved.

7. Public Comment…………………..(5 Minutes)  
   - Public Comment
     - Anne Miller, 1st Grade Teacher, SSC Chair: Open Floor for Public Comment

- No public comment

8. Adjourn Meeting
   - Anne Miller, 1st Grade Teacher, SSC Chair

- Meeting adjourned at 4:20 p.m. by Lori Sandoval, Principal.
<table>
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<tr>
<th>Meeting Adjourned at 4:20 p.m.</th>
<th>Minutes recorded by Jessica Jacoste, SSC Secretary</th>
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<tr>
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<td>• <strong>Future Meetings:</strong> 02/23/2021, 03/23/2021, 04/27/2021, 05/25/2021, 06/08/2021 (if needed)</td>
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<td>• <strong>Meetings will be conducted on Zoom until school resumes fully.</strong></td>
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