Members Present

Staff Members
- x Anne Miller, Teacher/SSC Chair
- x Lori Sandoval, Principal
- x Isabelle Farrell, Teacher
- x Ryan Di Fede, Teacher/SSC Secretary
- Angelo Ricke, Ed Specialist
- x Kieu (Interpreter)

Parent/Community Members
- Alicia Buck, Parent
- Latifah Compton, Parent
- Elizabeth Miller-Santos, Parent
- x Anh Pham, Parent
- x Malaly Shah, Parent
- Guest Speaker:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION/ACTIONS</th>
<th>ACTION REQUESTED OF SSC REPRESENTATIVE</th>
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<tbody>
<tr>
<td>1. Call to Order</td>
<td>• Anne Miller, 1st Grade Teacher, SSC Chair</td>
<td>• 2:55pm</td>
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| 2. SSC Business  
  ➢ Approval of Minutes | • Anne Miller, 1st Grade Teacher, SSC Chair: Approval of minutes for October 13, 2021 | • Action: correction to notes to include Anh Pham & Malaly Shah as attending. Motion to approve minutes with corrections by Lori Sandoval, 2nd by Malaly Shah. - Approved by unanimous vote. |
  ➢ Roll Call | • Anne Miller, 1st Grade Teacher, SSC Chair: Call Roll | • Roll call: quorum present |
  ➢ Conducting Meetings | • Anne Miller, SSC Chair: Law allowing SSC meetings be conducted by Zoom is no longer in effect. District states that we must make all attempts to hold SSC meetings in person. Who is able to meet in person? | • Action: Discussion. Motion to continue to meet on Zoom by Lori Sandoval, 2nd by Anne Miller, - Approved by unanimous vote. |
  ➢ School/Parent Compact | • Lori Sandoval, Principal: review 2021/2022 School/Parent Compact, make any necessary revisions, approve | • Action: Reviewed School/Parent Compact document. Discussion: Health and safety considerations of COVID restrictions; added wording to address. Also added wording to call out PAWS & No Place for Hate. Motion to approve document Anh Pham, 2nd Isabelle Farrell - Approved by unanimous vote. |
  ➢ Parent Involvement | • Lori Sandoval, Principal: review 2021/2022 Parent Involvement Policy | • Action: Reviewed Parent and Family Engagement policy. Motion to approve by Lori Sandoval, 2nd by Anne Miller-Approved by unanimous vote. |
  ➢ School Emergency Response Plan | • Lori Sandoval, Principal: review 2021/2022 School Emergency Response Plan | • Informational: Table for next meeting |
### 3. Public Comment
- **Public Comment**
  - Anne Miller, 1st Grade Teacher, SSC Chair: Open Floor for Public Comment
- **Informational:** None

### 4. School Plan for Student Achievement
- **Review SPSA Goals**
  - Lori Sandoval, Principal: Informational
  - **Informational:** Reviewed SPCA

### 5. Budget
- **Review 21/22 Budget**
- **Budget/Expense Transfer Requests**
  - Lori Sandoval, Principal: Budget Review
    - Lori Sandoval, Principal: Request Budget Transfer in 30103 Title 1 Parent Involvement of $200 from Paper 0291-30103-00-5733-2495-0000-01000-0000 to Translation 0291-30103-00-2281-2495-0000-01000-0000 in case our meetings go in excess of translator’s workday.
    - Lori Sandoval, Principal: Request Budget Transfer in 31820-21 from 4301 to 1957 to cover non-clrm tchr hourly from 20/21.
    - Lori Sandoval, Principal: ILT discussed the effectiveness of the interventions that we traditionally fund. Last year’s tutoring came up as one of the most effective interventions thus far. Because we won’t be able to use all of the visiting teacher funding that was budgeted, ILT agreed that we should move some of that money to Classroom Teacher Hourly and pay our teachers to tutor for an hour, as well as a 15-minute prep period for each tutoring session. Requesting SSC approval for moving $10,000 from 0291-31820-22-1192-1000-1110-01000-0000 to 0291-31820-22-1157-1000-1110-01000-0000.
    - Lori Sandoval, Principal: Requests Budget Transfer in 31820 Title 1 ESSA to correct clerical errors. Nonclassroom teacher hourly costs were charged to last year’s budget reference of 21, but it should’ve been charged to this year’s budget reference of 22.
    - Lori Sandoval, Principal: Requests Budget Transfer in 31820 Title 1 ESSA to move funds set aside for a conference last year be used for this year’s conference. Conference was cancelled last year due to COVID; only have to change the budget reference from 21 to 22.
  - **Informational:** Reviewed budget and needs for transfers.
  - **Action:** Motion to transfer funds from “Paper” to “Translation” by Anne Miller, 2nd by Ryan Di Fede, - Approved by unanimous vote.
  - **Action:** Motion to strike this request by Lori Sandoval 2nd by Anne Miller, - Approved by unanimous vote.
  - **Action:** Motion to transfer from Visiting teacher to Classroom teacher hourly by Anh Pham, 2nd by Malay Shah, - Approved by unanimous vote.
  - **Action:** Motion to transfer funds from budget reference 21 to 22 by Lori Sandoval, 2nd by Anne Miller, - Approved by unanimous vote.
  - **Action:** Motion to transfer funds for conference by Anne Miller, 2nd Isabelle Farrell, - Approved by unanimous vote.

### 6. DAC
- **DAC Report**
  - Malaly Shah, DAC representative
  - **Informational:** Report on meetings. See attached DAC meeting minutes.
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<thead>
<tr>
<th>7. English Learner Advisory Committee.</th>
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<th>8. Public Comment</th>
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<tbody>
<tr>
<td>☑ ELAC</td>
<td>• Lori Sandoval, Principal: No task this month</td>
<td>• Anne Miller, 1st Grade Teacher, SSC Chair: Open Floor for Public Comment</td>
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<tr>
<td>☑ DELAC</td>
<td>• Anh Pham, DELAC Representative: report on November meeting</td>
<td>• Informational: Anh Pham attended DELAC meeting, but there was no interpreter present.</td>
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<td>8. Public Comment</td>
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<td>9. Adjourn Meeting</td>
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<td>☑ Public Comment</td>
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<td>• Anne Miller, 1st Grade Teacher, SSC Chair</td>
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<td>9. Adjourn Meeting</td>
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<td>• 4:16pm</td>
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Future meetings: (Approved) 12/14/21, 01/18/22, 02/15/22, 03/15/22 (may need to change due to budget), 04/19/21, 05/17/22, 06/07/22