# Meeting Minutes

**SAN DIEGO UNIFIED SCHOOL DISTRICT**  
Wegeforth Elementary School  
SSC Meeting  
**Date:** December 15, 2020

Members present:

<table>
<thead>
<tr>
<th>Staff</th>
<th>Parents/Community Members</th>
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<tbody>
<tr>
<td>Ann Miller, Teacher – SSC Chair</td>
<td>Jessica Jacoste, Parent = SSC Secretary</td>
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<tr>
<td>Lori Sandoval, Principal</td>
<td>Jennifer Crowhurst, Parent</td>
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<tr>
<td>Isabelle Farrell, Teacher</td>
<td>Alicia Buck, Parent</td>
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<td>Ryan Di Fede, Teacher</td>
<td>Megan Shaw, Parent</td>
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<td>Daisy Washington, Paraprofessional</td>
<td>Elizabeth Miller-Santos, Parent</td>
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**Guest Speaker:**

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<tr>
<th>DESCRIPTION/ACTIONS</th>
<th>MEETING SUMMARY</th>
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<tr>
<td><strong>1. Call to Order</strong></td>
<td>• Meeting called to order 3:01 p.m</td>
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| **2. SSC Business…………………. (5 minutes)**  
- Approval of Minutes  
- Roll Call  
- Delegation of ELAC | • Action Item: Motion to approve of minutes: 1st motion made by Elizabeth Miller-Santos; 2nd motion made by Jennifer Crowhurst. All in favor. Approved.  
- Action Item: We have quorum.  
- Information: ELAC legal tasks will no longer be delegated to SSC. |
| **3. Public Comment………………..(5 minutes)**  
Public Comment | • Information: No public comment at this time. |
| **4. School Plan for Student Achievement………………..(15 minutes)**  
- Review SPSA and Data | • Information: Reviewed SPSA Goals and i-Ready Data. Revise SPSA both baseline and target. Change data type (equivalent/decrease). |

- Lori Sandoval, Principal: Review SPSA Goals & work of Comprehensive Supports and Intervention Task Force
5. **Budget** (5 minutes)
   - **Review Budget**
   - **Budget Transfer Request**
     - Lori Sandoval, Principal: Budget Review
     - Lori Sandoval, Principal: Request budget transfer of $3,000 from Prof Dev/VT to Tutoring and $3,000 from Prof Dev/VT to Cisrm Tchr Hrly to pay teachers for using their flex time for on-site learning and for attending meetings related to our CSI plan and SPSA. Request budget transfer of $1800 from Prof/Dev/VT to Travel Conference to enable our Site Equity Team to attend the SDCOE Equity Conference in Jan 2021.
     - Informational: Budget update
     - Action Item: Motion to change chronic absenteeism to full attendance: 1st motion made by Elizabeth Miller-Santos; 2nd motion made by Lori Sandoval. All in favor. Approved
     - Information: Reviewed Distir
   - Informational: Budget update
   - Action Item: Motion to transfer $548 in non-clsrm tchr hryl 1957-2100 to 1957-2490 (30100) Title 1 Basic to correct program code used: 1st motion made by Elizabeth Miller-Santos; 2nd motion made by Lori Sandoval. All in favor. Approved
   - Action Item: Motion to transfer funds in from non-clsrm tchr hourly 1957 to interprg/dup 5721 to cover negative (30100): 1st motion made by Lori Sandoval; 2nd motion made by Megan Shaw. All in favor. Approved
   - Information: Discussed using funds for travel conference for other conferences if the travel conference is canceled.

6. **DAC and ELAC** (5 minutes)
   - **DAC Report**
   - **DELAC Report**
   - **ELAC Task**
     - Informational: Megan Shaw, DAC Rep
     - Informational: Joydeep Bhadra, Alt DELAC Rep
     - Informational: Lori Sandoval, Principal: ELAC Legal Tasks – ELAC to be formed
     - Information: No report
     - Information: No report
     - Information: ELAC responsibilities will no longer be delegated to SSC. SSC doesn’t have a parent of an English learner on the committee.

7. **Public Comment** (5 minutes)
   - Anne Miller, 1st Grade Teacher, SSC Chair: Open Floor for Public Comment
   - No public comment

8. **Adjourn Meeting**
   - Anne Miller, 1st Grade Teacher, SSC Chair
   - Meeting adjourned at 3:38 p.m.

**Future Meetings:** 01/26/2021, 02/23/2021, 03/23/2021, 04/27/2021, 05/25/2021, 06/08/2021 (if needed)

Meetings will be conducted on Zoom until school resumes fully.