

# EMERGENCY PROCEDURES

## POST NEAR TELEPHONE

In case of a fire, spill, or other emergency involving hazardous chemicals or waste, do the following:

### Major Emergency

- ⇒ Evacuate the affected areas per the facility Evacuation Plan
- ⇒ **Call 911** and report the emergency
- ⇒ Report the emergency to the facility Emergency Coordinator

### Minor Emergency

- ⇒ Try to control the emergency if you are trained to do so and can do it safely
- ⇒ Report the emergency to the facility Emergency Coordinator

### Facility Emergency Coordinators (EC)

	NAME	WORK PHONE	CELLULAR PHONE/PAGER	HOME PHONE
Primary EC				
Alternate EC				
Alternate EC				

### Emergency Contacts

AGENCY	TELEPHONE NUMBER
Fire Department, Ambulance, Police	<b>911</b>
School Police 24hr	<b>(619) 291-7678</b>
California Office of Emergency Services	(800) 852-7550
San Diego Office of Emergency Services	(858) 565-3490
California State Warning Center	(916) 845-8911
San Diego County Hazardous Materials Division	(858) 505-6657
Hazardous Waste Clean-Up Contractor (Optional)	
Medical Facility (Optional)	

### Emergency Equipment

Locations of fire extinguishers, fire alarms (if any), and equipment for controlling chemical spills are shown on the facility site plan posted with this notice. Locations (optional) of electrical gas and water shut-offs, are also shown on the posted facility plan.

**Ensure that employees are familiar with these emergency and evacuation procedures.**

**An emergency coordinator must be available 24-hours to assist emergency response personnel.**