1) Obtain medical documentation of disability and recommendations in relation to health needs.

2) Refer to “HEALTH” on the SPED Supplemental Support Process

3) Collaborate with school nurse and paras to implement services and create an ISHP.

4) Conduct Supplemental Support Assessment
   a. Assessment plan consented by parent
   b. Complete the Student Support Matrix
   c. Complete the Student/Class Schedule
   d. Psychologist creates summary report of supplemental support need

5) Have an IEP meeting to enter appropriate supplemental supports into IEP agreed upon by the IEP team.

6) Complete the “Request for Para Educator Allocation and/or Supplemental Support Notification Form” and send to Nancy Guinn at the SPED Division.