

Office of Children and Youth in Transition Procedures for Special Education Transportation of Homeless/Foster Youth

Explanation:

Under the McKinney-Vento Act and ESSA, students experiencing homelessness and those in foster care placement are entitled to receive transportation to their school of origin (i.e., the school the student attended when permanently housed or in which the students last attended) if it is in the students best interest. If eligible, students receive a city bus pass for school transportation (refer to CYT website for bus pass request).

Special Education: If a student is identified as experiencing homelessness or in a foster care placement and has transportation as a related service on their IEP, transportation will be provided by a SDUSD school bus. If the student lives in SDUSD boundaries and is attending out of district or lives out of district and is attending a SDUSD school, transportation will be a shared responsibility between school districts.

Procedure:

1. Contact is made with CYT to transport student. Contact may be made by any of the following people: SDCOE homeless/foster liaison, school district student services representative, transportation representative, ed rights holder etc.). Call is routed to area Resource Teacher.
2. Resource Teacher verifies transportation is a related service on the IEP by either reviewing SDUSD IEP or gathering info from out of district IEP **and** verifies student is maintaining enrollment at school of origin.
3. Resources Teacher completes F12 and emails to CYT Program Manager
4. CYT Program Manager emails Homeless/Foster Liaison from said district, cc'ing SDUSD transportation liaison Joshua Morgan
5. F12 is sent to Naomi Lewis and cc'd to transportation liaison Joshua Morgan
6. Joshua Morgan contacts sharing districts transportation liaison and arranges for shared transport
7. CYT program manager enters info into Google Sped Foster/Homeless Transportation Document
8. CYT notified Sped and transportation of any student placement changes, if known