Commercial Sexual Exploitation of Children (CSEC)

REPORTING PROTOCOL

**Suspected Recruitment or Actual Exploitation by Student**

**Situation**

**Suspected Recruitment or Actual Exploitation by Student**

**Step 1**
Involve School Police or San Diego Police Department (SDPD) for possible investigation.

**Step 2**
Investigate possible campus impact - (recruitment, harassment, involvement of other students, safety issues on campus, etc).

**Step 3**
Provide school consequences if appropriate and refer to School Police or SDPD for possible criminal investigation (perpetrators could be considered for expulsion).

**Suspected Victim of CSEC**

**Step 1**
Involve School Police or SDPD for possible investigation.

**Step 2**
If child abuse or neglect is suspected, submit Child Welfare Services report (i.e., Suspected Child Abuse Report – SS572) with as much detail as possible.

**Step 3**
Investigate possible campus impact - (recruitment, harassment, involvement of other students, safety issues on campus, etc).

**Step 4**
School Police to input relevant information into the Law Enforcement Human Trafficking website if sufficient and/or reliable evidence exists.

**Step 5**
If appropriate, and in consultation with the victim, contact guardian or parent and inform of potential victimization.

**Step 6**
Offer potential victim and/or parent/guardian a referral to appropriate counseling or social services.

**Step 7**
Set up regular contact with victim and periodically check on status (e.g., school counselors, school administrators, etc).

**Confirmed Victim of CSEC**

**Step 1**
Involve School Police or SDPD for possible investigation.

**Step 2**
Submit Child Welfare Services report (i.e., Suspected Child Abuse Report – SS572) with as much detail as possible.

**Step 3**
Investigate possible campus impact - (recruitment, harassment, involvement of other students, safety issues on campus, etc).

**Step 4**
School Police or SDPD to conduct investigation or refer to appropriate investigation unit.

**Step 5**
School Police to input relevant information into the Law Enforcement Human Trafficking website.

**Step 6**
If appropriate, and in consultation with victim, contact parent/guardian and inform of potential victimization.

**Step 7**
Investigate whether your school is the appropriate placement for the student. If not, work with the Placement and Appeal Office to transfer the student.

**Step 8**
Offer victim and/or family a referral to appropriate school counselor, social services, and/or other pertinent community agencies.