Dear SDUSD GATE Students,

Congratulations on completing the first installment of your GATE training through UCSD Extension. As we head towards the end of the calendar year I would like to provide you details on how to register for the second (and final) course, which will begin January 11th 2021:

**Your second class to register for:**

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course Code</th>
<th>Section ID</th>
<th>Dates</th>
<th>Quarter Units</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Differentiating Curriculum and Instruction</td>
<td>EDUC 31618</td>
<td>152165</td>
<td>01/11/21 – 03/19/21</td>
<td>3</td>
<td>$200</td>
</tr>
</tbody>
</table>

**How to register online for the course:**

1. Please visit our [website](#).
2. Click on ‘SIGN IN’, which is located next to the Shopping Cart symbol in the top right hand corner of the home page.
3. From the drop down menu, select ‘MY EXTENSION’.
4. Click [LOG IN](#) at the top right hand corner of the page, next to the shopping cart symbol.
5. Your My Extension account should have the [Shopping Cart](#) symbol in the top right hand corner of the page – click on it.
6. Enter Section ID: **152165** and click ‘Add’ button.
7. Select your grading option - ‘LETTER GRADE’.
8. Click the box to confirm that you have read the ‘UC San Diego Extension Terms & Conditions and Student Conduct Policies’.
9. Click ‘Checkout’.
10. Follow the steps to pay for the course and receive your confirmation email. (If you encounter any issues with registering online please contact Student Services at [unex-reg@ucsd.edu](mailto:unex-reg@ucsd.edu) and a representative will be able to help advise you).

Courses are delivered through UC San Diego’s new Online Learning Platform, [Canvas](#). You will be able to access Canvas by using your My Extension login details (or the email address you provided at the time of registration) for your username and password.

**How to Login to Your Online Course in Canvas**

To login to your Canvas account:

- Navigate to [https://extensioncanvas.ucsd.edu/](https://extensioncanvas.ucsd.edu/)
- Click on Students
- Enter your email address and login that you set up for MyExtension
  - [https://myextension.ucsd.edu/](https://myextension.ucsd.edu/)

**What Resources are Available to you in Canvas**

When you login to Canvas, you will have the following resources available to you to help you navigate Canvas and/or troubleshoot any issues that may arise:

- **A course called Canvas Orientation for Students**, which provides an introduction to Canvas, as well as basic tutorials on the most used features in Canvas.
- **The Help menu**, which provides links to the following important resources, as well as others:
  - [Students Getting Started](#): an overview of online learning
  - [UC San Diego Extension Policies](#)
  - [Search the Canvas Guide](#): find answers to common questions about using Canvas

If you have any questions regarding the training, please do not hesitate to contact me.

With kindest regards,  
Amy Duncan | Program Manager
Education and Community Outreach | UC San Diego Extension
9500 Gilman Drive, Dept. 0170-N | P: 858-534-9286 | F: 858-534-9256 | [extension.ucsd.edu/education](http://extension.ucsd.edu/education)