

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 19, 2008
To: All School Principals
Subject: TUBERCULOSIS CLEARANCE FOR VOLUNTEERS

Department and/or

Persons Concerned: Principal, Vice Principal, Volunteer Coordinator, Partnership Liaison, Governance Team and PTA

Reference: District Procedure 4595, "Partnerships in Education Program/School Volunteer Program" and District Procedure 7065, "Personnel, Health and Safety/Tuberculosis Examinations"

Action Requested: (1) Review information concerning guidelines for volunteers in schools.
(2) Ensure that all volunteers comply with state law and district procedures.
(3) Bring volunteer records up to date.

Brief Explanation:

Approximately 26,000 parents, college students, business partnership personnel, senior citizens, and community members currently volunteer throughout the district. As the number of volunteers increases with expanded community support and as TB cases continue to increase in the urban population, it is crucial that compliance is maintained regarding State of California Education Code and San Diego Unified School District procedures for volunteer TB clearance.

Please review the following information regarding tuberculosis clearance for volunteers and ensure that all volunteers comply with state law and district procedures.

Official volunteer status: An official school volunteer must: 1) have a district Volunteer Application on file, 2) have a tuberculosis clearance on file, and 3) sign in at the site's main office.

Tuberculosis clearance is mandatory for all who volunteer at a school site on a regular basis. School volunteers cannot begin to work until tuberculosis clearance is completed. Please refer to the following attachments:

1. Tuberculin Skin Testing Schedule 2008-2009.
2. County of San Diego, Department of Health Services letter regarding tuberculosis.
3. "Tuberculosis Screening Guidelines for Schools and Child Daycare Facilities" prepared by the County of San Diego Tuberculosis Control Program.

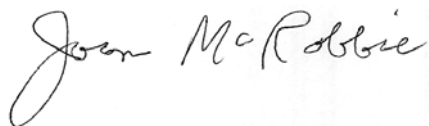
Opportunities for TB Skin Testing are provided by school nurses at school sites. In addition, the Nursing & Wellness Program provides skin testing in central locations. See attachment for dates, times, and locations.

The TB clearance from the school nurse or private physician should be kept with the pink and yellow copies of the Volunteer Application at the site. **(Remember to submit the white copy of the Volunteer Application to the Community Relations Department, Eugene Brucker Education Center, Room 2121.)**

To request TB cards and volunteer applications, contact the Community Relations Department at (619) 725-5592. All other volunteer questions should be directed to Ellen Tiffany at (619) 725-5594.

Janet D. Delaney, Director
Community Relations Department

APPROVED:



Joan McRobbie
Interim Chief of Staff

JDD:kag

Attachments (3)

Distribution: Lists B, D, E, and F



San Diego Unified School District

2351 Cardinal Lane, Annex B San Diego, CA 92123-3743

ATTACHMENT Ia

(858) 627-7580
Fax: (858) 627-7444

Nursing & Wellness Program
Office of the Associate Superintendent

Summer 2008 Tuberculin Skin Testing and Reading Schedule

EUGENE BRUCKER EDUCATION CENTER AUDITORIUM

4100 Normal St., San Diego, CA 92103

SKIN TESTS GIVEN 7:30 AM to 12 Noon		SKIN TESTS READ 7:30 AM to 12 Noon	
July 7	Monday	July 9	Wednesday
August 4	Monday	August 6	Wednesday
August 6	Wednesday	August 8	Friday
August 8	Friday	August 11	Monday
August 11	Monday	August 13	Wednesday
August 13	Wednesday	August 15	Friday
August 15	Friday	August 18	Monday
August 18	Monday	August 20	Wednesday
August 20	Wednesday	August 22	Friday
August 22	Friday	August 25	Monday
August 25	Monday	August 27	Wednesday
August 27	Wednesday	August 29	READ ONLY Friday
Sept. 2	Tuesday	Sept. 5	Friday
Sept. 3	Wednesday	Sept. 5	Friday
Sept. 8	7:30-9:30* ONLY Monday	Sept. 10	7:30-9:30* ONLY Wednesday

*Note time differences for these sessions only.

PHYSICAL PLANT OPERATIONS

4860 Ruffner St., San Diego, CA 92111

SKIN TESTS GIVEN 2:00 PM to 4:00 PM		SKIN TESTS READ 2:00 PM to 4:00 PM	
July 7	Monday	July 9	Wednesday
August 4	Monday	August 6	Wednesday
Sept. 8	Monday	Sept. 10	Wednesday



San Diego Unified School District

2351 Cardinal Lane, Annex B San Diego, CA 92123-3743

ATTACHMENT 1b

(858) 627-7580
Fax: (858) 627-7444

Nursing & Wellness Program
Office of the Associate Superintendent

2008-2009 Tuberculin Skin Testing and Reading Schedule

EUGENE BRUCKER EDUCATION CENTER AUDITORIUM

4100 Normal Street, San Diego, CA 92103

SKIN TESTS GIVEN 7:30 AM to 9:30 AM		SKIN TESTS READ 7:30 AM to 9:30 AM	
September 8	Monday	September 10	Wednesday
October 6	Monday	October 8	Wednesday
November 3	Monday	November 5	Wednesday
December 1	Monday	December 3	Wednesday
January 5	Monday	January 7	Wednesday
February 2	Monday	February 4	Wednesday
March 2	Monday	March 4	Wednesday
April 13	Monday	April 15	Wednesday
May 4	Monday	May 6	Wednesday
June 1	Monday	June 3	Wednesday

PHYSICAL PLANT OPERATIONS

4860 Ruffner St., San Diego, CA 92111

SKIN TESTS GIVEN 2:00 PM to 4:00 PM		SKIN TESTS READ 2:00 PM to 4:00 PM	
September 8	Monday	September 10	Wednesday
October 6	Monday	October 8	Wednesday
November 3	Monday	November 5	Wednesday
December 1	Monday	December 3	Wednesday
January 5	Monday	January 7	Wednesday
February 2	Monday	February 4	Wednesday
March 2	Monday	March 4	Wednesday
April 13	Monday	April 15	Wednesday
May 4	Monday	May 6	Wednesday
June 1	Monday	June 3	Wednesday

TB skin testing also is available at Birney Elementary School Nursing Office located at 4345 Campus Avenue, San Diego, CA 92103. Birney Elementary follows the Single Track Year-Round Calendar and TB tests will be performed everyday except Thursdays, between 9 a.m.-3 p.m. (Nursing Office closed for lunch 12-12:30 p.m.)



San Diego Unified School District

2351 Cardinal Lane, Annex B San Diego, CA 92123-3743

ATTACHMENT 1c

(858) 627-7580
Fax: (858) 627-7444

Nursing & Wellness Program
Office of the Associate Superintendent

2008-2009 Tuberculin Skin Testing and Reading Schedule During Intercession

EUGENE BRUCKER EDUCATION CENTER AUDITORIUM

4100 Normal St., San Diego, CA 92103

SKIN TESTS GIVEN 7:30 AM to 9:30 AM		SKIN TESTS READ 7:30 AM to 9:30 AM	
*January 5	Monday	*January 7	Wednesday
*January 7	Wednesday	*January 9	Friday
*January 9	Friday	*January 12	Monday
*January 12	Monday	*January 14	Wednesday
*January 14	Wednesday	*January 16	Friday
*April 13	Monday	*April 15	Wednesday
*April 15	Wednesday	*April 17	Friday
*April 17	Friday	*April 20	Monday
*April 20	Monday	*April 22	Wednesday
*April 22	Wednesday	*April 24	Friday
*April 24	Friday	*April 27	Monday
*April 27	Monday	*April 29	Wednesday
*April 29	Wednesday	*May 1	Friday

***Intersession Testing Dates** (Birney Elementary School will be closed during this period. TB clinic at Birney will be available when Single Track Year-Round Schedule resumes.



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES
TUBERCULOSIS CONTROL BRANCH

3851 Rosecrans St. Ste., 128, San Diego, CA, 92110
(619) 692-5565 FAX (619) 692-5650

NICK MACCHIONE, FACHE
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
Public Health Nursing/Border Health
TB Control & Refugee Health
Vital Records

July 2008

School Administrators:

The San Diego County Health and Human Services Agency would like to remind you of the importance of screening school volunteers for tuberculosis. Tuberculosis is an airborne disease, which means it can be passed from one person to another simply by sharing the same air. Volunteers who are in contact with students are required to have tuberculosis clearance under California Health and Safety Code 121545.

In San Diego, tuberculosis rates are higher than the national average. In 2007, there were 9 cases of tuberculosis per 100,000 residents in San Diego County, compared to 4.4 per 100,000 persons nationwide. Tuberculosis rates in San Diego also vary by ethnicity. In 2007, the rate per 100,000 residents among Asian/Pacific Islanders was 33.9, Hispanics 15.9, African Americans 13.2, and non-Hispanic Whites 0.9.

To obtain clearance, volunteers should contact their physician or health care provider to request a Mantoux tuberculosis skin test or the new QuantiFERON blood test. For those with a positive test, a chest X-ray is required prior to clearance. Those volunteers who do not have a medical provider can contact the San Diego County TB Program at (619) 692-5565.

Thank you for your help in controlling the spread of tuberculosis in our schools. If you have any questions regarding these requirements, please contact our health education unit at (619) 692-8629.

Sincerely,

KATHLEEN S. MOSER, M.D., MPH
Chief, Tuberculosis Control Branch

KSM:ab

TUBERCULOSIS SCREENING GUIDELINES FOR SCHOOLS AND CHILD DAY CARE FACILITIES

Attachment 3

In San Diego County

The following are recommendations for implementing current laws for the control of tuberculosis in California. ¹ These guidelines were prepared by the County of San Diego Tuberculosis Control Program to advise schools of the current laws and regulations.

	INSTITUTION, AGENCY OR FACILITY	INITIAL EXAM.	REPEAT EXAMINATION	EXAM. TO CONSIST OF:
Employees/Volunteers/ Transportation Contractors	<p><u>SCHOOL & CHILD DAY CARE FACILITIES</u> (Includes Nursery Schools, Day Nurseries and Development Centers):</p> <ol style="list-style-type: none"> All employees and volunteers in public, private and parochial schools for K-12 and child day care facilities. Exceptions may be made for volunteers who are NOT in contact with students or children. 	<p>Within 60 days prior to employment.</p>	<ol style="list-style-type: none"> Employees with negative skin tests, repeat every four years. Employees with documented² positive tests that were followed with an x-ray, no requirement for additional exams. 	<ol style="list-style-type: none"> Intradermal Mantoux 5 TU PPD skin test. Note TIME or other multiple puncture tests, even if PPD, are not acceptable. If the test is positive (10 mm or more of INDURATION) it must be followed by a chest x-ray. Employees must have on file a certificate from the examining physician indicating that employee is free from active disease.
Students/Children	<p><u>Students/Children In Child Day Care Facilities:</u></p> <p>NOTE: This does not apply to children K-12 who attend extended day programs.</p> <p><u>Students in K-12:</u></p>	<p>Not more than one year prior to or within 30 days following the acceptance of a child.</p>	<p>None required. Only subsequent enrollment in a different facility would necessitate a repeat examination if the previous test is more than one year old.</p>	<ol style="list-style-type: none"> TB Risk Assessment Mantoux TB skin test required ONLY if deemed necessary by the physician.
		<p>None at this time</p>	<p>None at this time</p>	<p>None at this time</p>

¹ Laws: Education Code 49406, Health & Safety Code 3400 et. seq., CA. Admin Code: Title 5 12066 et. seq., Title 17 6600 et. seq., Title 22 41301 et. seq.

² Documentation: A written result which includes - Type of test (Mantoux vs. multiple puncture), Date of test, and Millimeters of induration (redness does not count).