

---

# Requesting a Contract for Independent Study

---

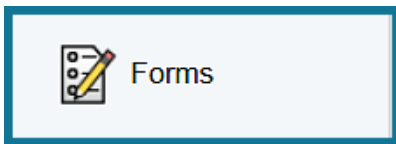
A contract for Independent Study is for students enrolled in a comprehensive elementary or secondary school who voluntarily enroll in independent study either as their educational option, or to temporarily accommodate students who are unable to attend in person.

Parents/Guardians can request a contract for Independent Study through the Parent Portal. Once submitted, the school site reviews the request and processes the written agreement for approval.

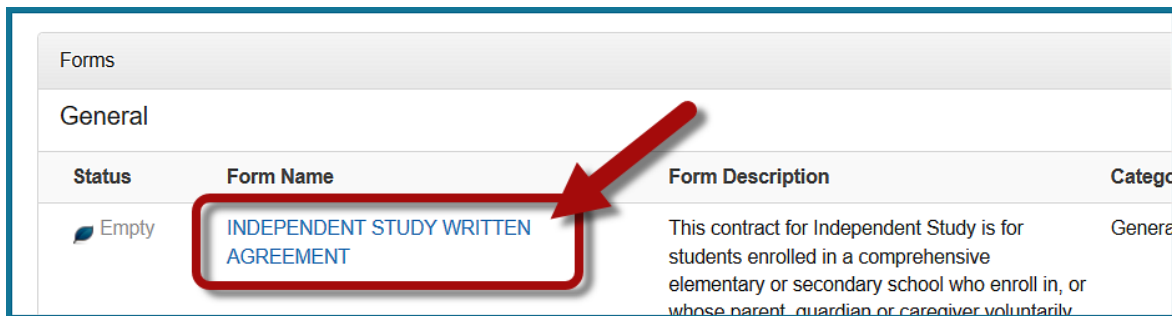
The final written agreement must be signed electronically by the parent/guardian and student to be valid. Students can optionally provide a signature in the Student Portal.

To submit a request for a contract for Independent Study, follow the instructions below:

1. Sign into your **parent portal account**: <https://powerschool.sandi.net>
2. Click **Forms** on the left Navigation menu.



3. From the Forms list, select **Independent Study Written Agreement**



4. Enter a **Reason** for requesting the contract.
5. Select the **Beginning** and **End Date** for the length of the contract.
6. Click **Submit** at the bottom of the page.

INDEPENDENT STUDY WRITTEN AGREEMENT
Universal Form

There are no previous responses to this form.

**INDEPENDENT STUDY WRITTEN AGREEMENT**

This contract for Independent Study is for students enrolled in a comprehensive elementary or secondary school who enroll in, or whose parent, guardian or caregiver voluntarily enroll their child in, independent study either as their educational option or to accommodate travel plans or other situations requiring the student to be away from school.

**Student Information**

Student Name:	Johnson, Morgan Blake	ID	123456	Grade:	9
Address:	1668 NATIONAL AVE	Age:	14 years 2 months	Birthdate:	08/01/2007
City and Zip:	SAN DIEGO, 92113	Phone (while away):	(555) 555-5555		
Parent/Guardian:	Capri Johnson	Parent/Guardian:	Henry Johnson		
School Enrolled:	East Village Middle College HS	Program Placement	Food Services - Free		

**Independent Study Reason \*** **Beginning Date \*** **End Date \***


Quarantine

**Office use only**

**Total School Days of the Agreement** **Supervising Teacher(s) \*** **Assignments' Due Date \***

I am liable for the cost of replacement or repair for willfully damaged books, materials and other school property checked out to my child.

A success message indicates your request form has been submitted to the school.



## Thank You!

Form Submitted!

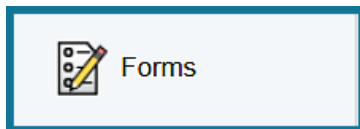
**IMPORTANT!** Double-check that the changes you made appear on the form. If teachers or administrators are working on the form at the same time it is possible changes could be lost and will need to be reapplied.

## Signing the Final Agreement

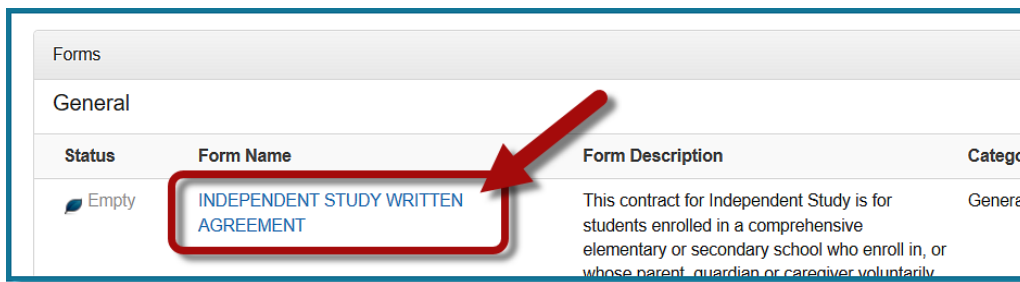
After the agreement has been reviewed by the school site, families will be notified that the agreement is ready to be signed. Both the student and the Parent/Guardian(s) are required to sign the final agreement.

To sign the final written agreement, visit the Parent or Student Portal and do the following:

1. Sign into your **parent portal account**: <https://powerschool.sandi.net>
2. Click **Forms** on the left Navigation menu.

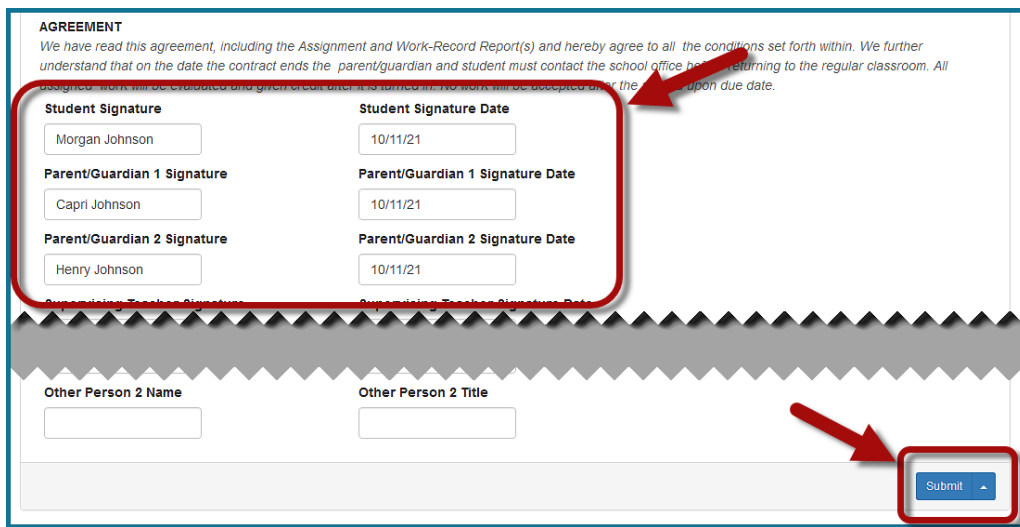


3. From the Forms list, select **Independent Study Written Agreement**



Status	Form Name	Form Description	Category
Empty	INDEPENDENT STUDY WRITTEN AGREEMENT	This contract for Independent Study is for students enrolled in a comprehensive elementary or secondary school who enroll in, or whose parent, guardian or caregiver voluntarily	General

4. Scroll to the bottom of the form and enter your **Signature** and **Signature Date** in the appropriate fields. Click **Submit**.



**AGREEMENT**  
We have read this agreement, including the Assignment and Work-Record Report(s) and hereby agree to all the conditions set forth within. We further understand that on the date the contract ends the parent/guardian and student must contact the school office before returning to the regular classroom. All assigned work will be evaluated and given credit unless otherwise stated. No work will be accepted after the date of the contract upon due date.

<b>Student Signature</b> Morgan Johnson	<b>Student Signature Date</b> 10/11/21
<b>Parent/Guardian 1 Signature</b> Capri Johnson	<b>Parent/Guardian 1 Signature Date</b> 10/11/21
<b>Parent/Guardian 2 Signature</b> Henry Johnson	<b>Parent/Guardian 2 Signature Date</b> 10/11/21
<b>Other Person 2 Name</b>	<b>Other Person 2 Title</b>

**Submit**

A success message indicates your request form has been submitted to the school.

**IMPORTANT!** Double-check that the changes you made appear on the form. If teachers or administrators are working on the form at the same time it is possible changes could be lost and will need to be reapplied.