



POLICY SECTION 1008: Administering Medicine to Students

POLICY

The Ahkwesahsne Mohawk Board of Education requires its employees to use extreme caution when administering medicines to students. Employees shall only administer prescribed medication, and in the event that prescribed medications are administered they will be administered in accordance with the following guidelines.

GUIDELINES

1. The Principal shall make every effort to obtain a statement of the child's health from the parent/guardian, on the approved form, at the beginning of each school year, along with information concerning any allergies.
2. The parent/guardian or a health official with the permission of the parent/guardian may make a written request that prescribed medication be administered to a child during school hours: Such request shall:
 - a) specify the name of medication;
 - b) specify the purpose medication;
 - c) specify the time(s) at which such medication should be administered;
 - d) specify the exact dosage to be administered;
 - e) specify the duration of the treatment;
 - f) outline the procedure to be followed in case of adverse reaction;
 - g) include the signature of parent.

Under no circumstances will non-prescription medications, such as aspirin, be administered to children by school personnel.

3. In all cases, the Principal will make written reply to the parent/guardian as to the willingness of school employees to administer medication to the child.
4. No employee shall administer any medicine to children unless the conditions above have been met.



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EXHIBIT 1 – STUDENT MEDICATION SCHEDULE

Name of Student: _____

Name of Medication: _____

Precaution to be Taken: _____

MEDICATION SCHEDULE

DATE	TIME	DOSAGE	MONITORED BY: (SIGNATURE)

DATE OF APPROVAL: _____

DATE OF REVIEW: _____



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EXHIBIT II- STUDENT HISTORY

Student's Name; _____ Age: _____

Parent/Guardian: _____ Telephone: _____

Doctor: _____ Telephone: _____

Contact Name: _____ Telephone: _____

1. Medical History (May include last date for medical examination, communicable disease contracted, hospitalization, medical concerns or susceptibility, etc.)

2. Allergic reactions and precautions to be taken:
