



POLICY SECTION 902: Buildings and Grounds Inspection and Management

POLICY

The Ahkwesahsne Mohawk Board of Education believes that the educational facilities and grounds of the school are important contributing factors to a successful educational program. The Board believes that all educational facilities and school grounds should be inspected on a regular basis and that plans should be made to carry out needed repairs, maintenance and upgrading as quickly as possible.

GUIDELINES

1. The Principal shall meet with the Head Caretaker of the school on a weekly basis to discuss school building conditions and needed repairs or maintenance of grounds. Time should also be spent reviewing the past week's accomplishments and any left over items.
2. The Principal and the Health and Safety Committee shall conduct a monthly inspection of all school buildings and grounds with the Head Caretaker and Maintenance Supervisor. A report of needed repairs, maintenance, or problem situations shall be prepared and forwarded to the Director of Education.
3. The Principal shall annually prepare a report for the Director of Education outlining building and ground improvements required. This report shall serve as the basis for budget preparation for the ensuing budget year.
4. The Operations and Maintenance Supervisor shall ensure that a Workplace Health and Safety Committee is established for each school and program site operated by the Board. These committees shall meet regularly and make recommendations through the Director to the Board on concerns regarding health and safety.
5. The Board shall keep abreast of and comply with current federal regulations that pertain to its buildings and grounds.