
Snow Hill Elementary School Parent & Student Handbook, 2021-2022

Notice of Non-Discrimination

It is the policy of the Hamilton County Board of Education not to discriminate on the basis of sex, race, national origin, creed, age, or religion in any of the programs or practices in the school system. A complaint may be filed by anyone who has a grievance regarding discrimination as set forth in one of the following statutes: (1) The Rehabilitation Act of 1972, Section 504; (2) Title VI of the Civil Rights Act of 1964; or (3) Title IX of the Educational Amendments of 1972. Sharon McDarmont is the Title VI and Title IX coordinator for Hamilton County Schools. She may be reached by calling (423) 498-7104.

School Hours

6:00 AM	Child Care Opens
8:00 AM	Doors Open
8:20 AM	General Session for Students/Report to Classrooms
8:30 AM	Instruction begins
3:00 PM	Deadline for Early Dismissal (No early dismissals after 3:00 PM)
3:30 PM	School ends/Dismissal
6:00 PM	Child Care Closes

Students not enrolled in Child Care may not be dropped off until 8:00 AM.

Students not enrolled in Child Care should be picked up no later than 3:50 PM.

Pre-K Hours

8:00 AM	Pre-K Classes Begin
3:00 PM	Pre-K Classes End/Pre-K Dismissal

Children in the Pre-K program are not eligible for School-Aged Child Care supervision.

School Drop-Off Procedures

Pre-K:

The entrance to the car rider line is located on Career Lane, between the Hamilton County STARS building and the Firehall. Pre-K families should drive in the far right lane.

Bring your student to the back of the school. Doors open at 8:00 AM to Pre-K students only. Even if you have both Pre-K and School-aged students, please do not drop off school-aged students at the back of the building. Your vehicle will be folded into the car rider line and your school-aged child can follow normal drop-off procedures.

AM Car Riders:

The entrance to the car rider line is located on Career Lane, between the Hamilton County STARS building and the Firehall. Families of school-aged students should drive in the left lane(s), leaving the right lane open for Pre-K families who have an earlier arrival time.

When the lanes are opened at 8:00 AM, please pull to the side of the building to enter the car-rider line. When it is safe to exit, a horn will sound. Wait for direction before pulling forward to exit, as the adults on duty will confirm that the lanes are clear before moving cars.

Parking:

There is parking behind the school and in front of the school. Should you need to drop off materials, please follow normal arrival procedures for dropping off your child, then pull through to park at the front. Please do not park, drop off students, or pick up students from the front circle, as this is an active bus lane.

Kindergarten Phase-In:

During Kindergarten phase-in parents may park and walk their student into the building. After Kindergarten phase-in, parents are not to walk their student to class. In order for every child to adapt to normal operating procedures, it is important that they begin to follow normal drop-off and pick-up procedures for school-aged students. (See AM Car Riders for more information.)

Dismissal/Pick-up Procedures

Early dismissal:

Any early dismissal should occur before 3:00 PM.

If a student is to be checked out from school during the school day, the parent or authorized individual must use the main entrance and be authorized to enter the school. The parent/authorized person will be admitted to the office to complete the sign out using the Raptor system. ***Please bring your state-issued ID to check out your child.*** Persons other than the parent/guardian must be listed in the system as an authorized person in order to check a child out from school. This is for the safety of all students. The office staff will call for the student to come to the office for dismissal. Parents may not go to the classroom to pick up their student.

Dismissal Changes:

Changes in a student's dismissal must be detailed in writing. For safety reasons, changes in dismissal plans cannot be granted over the phone.

PM Car Riders:

The entrance to the car rider line is located on Career Lane, between the Hamilton County STARS building and the Firehall. Families of school-aged students should drive in the left lane(s), leaving the right lane open for Pre-K families who have an earlier dismissal time.

When the lanes open at 3:20 p.m. please pull forward to the side of the building to enter the car-rider line. When all names of car riders for that round have been called, and all cars have stopped, students

will be dismissed to their cars. When the area is clear of students, cars will be signaled forward. Wait for direction before pulling forward to exit, as the adults on duty will confirm that the lanes are clear before moving cars.

Bus Conduct

This is an abbreviated list from HCDE. The complete bus rules can be found at <http://www.hcde.org>

- Students should arrive 10 minutes prior to the scheduled arrival time of their bus.
- Students shall stand a safe distance from the flow of traffic and wait until the bus door is open before moving toward the bus.
- The use of abusive language or obscene language is strictly forbidden at all times.
- Students are not permitted to bring knives or sharp objects of any kind, firearms, or living animals on the bus.
- Students shall not tamper with any of the safety devices.
- Students shall not shout out or make gestures toward anyone outside the bus.
- Students shall not extend their hands, arms, head, or any other part of their body through the window.
- Students shall not deface or litter the bus.
- Food or drinks may not be consumed on the bus, and smoking is not permitted.
- Students shall not ask the driver to let them off the bus at any other place except their regular stop.
- Students who must cross the road or highway to enter the bus must wait until the bus comes to a complete stop and the driver has signaled them to cross in front of the bus.
- Students who must cross the road after leaving the bus shall go after the driver has signaled them to cross.
- The driver has the authority to assign seats.

To report any transportation concerns not related to student behavior, please contact the Transportation Department directly:

For any concerns regarding independent contractor buses (buses numbered 1-199), please contact 1-833-432-8737.

For any concerns regarding First Student buses (buses numbered 200 and above), please contact 423-498-5555 or go to www.firstfeedback.com.

For all other transportation inquiries please call 423-498-5555

School Attendance

The Hamilton County Board of Education believes in the establishment of a tradition of regular school attendance for each student. This establishes the first step toward a successful academic career culminating in a high school diploma and this is an essential concept to learn for the job market.

Attendance is a key factor in student achievement and, therefore, students are expected to be present each day that school is in session.

Attendance Law Explained

According to state law (Tennessee Code Annotated 49-6-3001(c)) every parent, guardian, or other person residing in this State having control or charge of any child between the ages of six (6) and seventeen (17), both inclusive, shall cause such child or children to attend a public or non-public school, and in the event of failure to do so, shall be subject to the penalties hereinafter provided.

Any child who is habitually and unlawfully absent from school must be reported to the appropriate judge having juvenile jurisdiction in that county, the child to be dealt with in such a manner as the judge may determine to be in the best interest of the child. The judge may assess a fine of up to fifty dollars (50.00) or five (5) hours of community service against the parents or legal guardians of Kindergarten through grade 12 (K-12) children if the child is absent more than five (5) days during any school year (TCA 49-6-3007(f)).

HCDE Attendance Procedures Are As Follows :

By law students are allowed five (5) unexcused absences per school year. HCDE will allow parent excuses to serve as documentation for three (3) additional personal illness days. After the five (5) unexcused days and the three (3) additional illness days, parents must provide medical services documentation for the following: personal illness, family illness, or personal (as defined above). To avoid student absences being recorded as unexcused, a written statement signed and dated by the parent or guardian and any medical documentation should be presented to the appropriate school official within five (5) days of the student returning to school.

HCDE Procedures for Habitual Truancy

District personnel will intervene to address habitual truancy using a Tiered Attendance Intervention 26 support structure for students and their families, as detailed below.

Tier One

When a student reaches five (5) unexcused absences (this means an aggregate of five (5) days without adequate excuse), the school will contact parent/guardian by mailing a five-day letter/invitation to meet with a designated school official. A conference is required with the family to review the attendance policy expectations for the student and sign an attendance contract. This contract will be in effect for 45 days. Parent and student may be required to participate in regularly scheduled follow-up meetings based upon adherence to the attendance contract.

Tier Two

If a student continues to have unexcused absences, a referral will be made to the School Social Worker and/or Truancy Officer. A legal notice will be sent to the family with an invitation for a mandatory meeting where a needs assessment will be given. The letter will state this is a Tier 2 intervention and that the family is required to meet with school social services team for a needs

<https://snowhill.hcde.org>

assessment. This assessment will identify continued barriers and community resources to address those barriers such as mental health and/or socio-economic supports. If the family refuses to meet or does not comply by the deadline, the school social work and/or truancy officer may visit the family home. If this approach proves unsuccessful, family will automatically be referred to Tier Three, Truancy Board.

Tier Three

If a student accrues eight (8) or more unexcused absences and does not respond to Tier 2 support requests, a certified letter shall be mailed to the home notifying the family that they must attend a Truancy Board meeting. Meetings will be held in each learning community and may include the following members:

- District Appointed Administrative Leader
- School Social Worker or Truancy Officer
- HCDE Nurse (as needed)
- School Counselors
- Department of Children Services (DCS) representative and/or Mental Health personnel (as needed)
- Juvenile Court Representative

At this meeting, a confidentiality statement will be signed by family and all parties present. Truancy Board will listen to any barriers that family presents. A contract will be signed by the parent/guardian making them aware that continued unexcused absences will result in a court referral. If the parent/guardian doesn't attend this meeting, or the student fails to make continuous improvement in his or her attendance, the Truancy Board will have no other choice but to refer the student to the Juvenile Judge.

Excused Absences

Per HCDE Board Policy No. 6.200, Conditions for which a student's absence may be excused are:

1. **Personal Illness:** Students are excused who are sick and whose attendance would be detrimental to their health and the health of other students. A physician's statement may be required.
2. **Death in Immediate Family:** Students may be excused for three (3) days in the event of a death in their immediate families including mother, father, stepparent, brother, sister, or grandparent. Extenuating circumstances may require a longer period of excused absence.
3. **Family Illness:** Students having an illness in the family which requires them to give temporary help will be excused from attendance after receipt of a physician's statement concerning the necessity of the student's assistance.
4. **Religious Holiday:** Students shall be excused on special or recognized religious holidays regularly observed by that particular faith. Prior approval is required should these days

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occur while school is in session.

5. Personal: Students who are absent for a good cause such as a doctor or dental appointment which cannot be scheduled at times other than school hours, court appearances, etc. may be excused upon proof of appointment. Prior approval by parent or guardian and the principal or his designee is required.

6. Approved School Sponsored Activities: Students shall be marked present when participating in a school sponsored activity away from the school building.

Student Conduct

Snow Hill Elementary is a School-Wide Positive Behavior Support campus, dedicated to training students in positive behavior choices in a well structured and principle-centered environment. In an effort to help each student maintain a positive attitude, good choices and behavioral expectations will be first taught, reinforced, and celebrated. If, however, a student fails to make positive choices and is in need of disciplinary action, that action will:

- Be redemptive/educative in nature.
- Be firm, consistent, and fair.

We hold high expectations for behavior in all phases of school life - classes, bathrooms, hallways, cafeteria, assembly programs, playground, on the bus, at bus stops, and on field trips. Teachers are in charge of students at all times. Discipline for inappropriate behavior will be at the discretion of the faculty, in accordance with SWPBS guidelines. Egregious misbehaviors worthy of administrative intervention will be handled at the discretion of the school administration.

Respectful, Responsible, & Safe

Students are expected to: Be Respectful, Responsible, and Safe

Respectful, Responsible, and Safe behavior will look differently in different areas of our campus. Being respectful in the cafeteria is different than being respectful in the bathroom, on the playground, or in the classroom. All faculty will assist in helping students learn what it means to be respectful, responsible, and safe throughout our campus.

Classroom

Each classroom will determine what Respectful, Responsible, and Safe looks like.

Rules/expectations will be posted.

Each teacher will ensure rules, expectations, and procedures are understood by all students.

Hallway

Respectful - Quiet in the halls.

Responsible - Single-file line, facing forward, following your teacher.

Safe - Hands, feet and all other objects to yourself.

Bathrooms

Respectful - Use the bathroom for the intended purpose only.

Responsible - Use bathroom, flush, wash/dry hands, and return to class quickly.

Safe - Keep hands, feet, and all other objects to yourself.

Playground

Respectful - Use kind words and actions with others.

Responsible - Follow directions the first time they are given.

Safe - Stay in the designated area, play gently, and use equipment appropriately.

Cafeteria for Breakfast & Lunch

Respectful - Use a quiet voice for conversation.

Responsible - Get all of the needed food/drink items on the first trip

Safe - Eat from your own tray or lunchbox and remain seated throughout the meal.

Arrival Area

Respectful - Use a quiet voice for conversation.

Responsible - Stay packed and ready to leave.

Safe - Remain seated until your teacher comes to pick you up.

Car Rider Dismissal

Respectful - Stay quiet and listen for your name.

Responsible - Stay packed and ready to leave.

Safe - Follow the adult in charge to the car area.

Bus Rider Dismissal

Respectful - Stay quiet and listen for your bus.

Responsible - Stay packed and ready to leave.

Safe - Follow the adult in charge in a straight line to the bus loading area.

General Conduct Statements

- Leave all toys, electronics, and other items of a similar nature at home. Permission from a teacher must be obtained before bringing Kindles, Nooks, or other tablets to school.
- Students shall not use or possess tobacco products, alcoholic beverages, illegal or look alike drugs while on campus.
- Students shall not possess, handle, transmit, use or attempt to use any dangerous weapon in school buildings or on school grounds at any time, or in school vehicles and/or buses or off the school grounds at a school-sponsored activity, function or event.
- Zero tolerance policies are posted throughout the school property.

Dress Code

The matter of school dress and grooming will be left to the discretion of the parents. Children are not to wear clothing promoting alcohol, lewd behavior, cigarettes, or violence. Shorts should be long enough to reach beyond your child's fingertips. For safety, students should wear tennis shoes each day. No hats (or hoods pulled up) are to be worn in the building.

Safety Plan

The staff and students will practice safety, fire, code blue, and tornado drills. Should we have to evacuate the building for any reason, students will be lead to Hamilton County High, which is adjacent to our campus. A reunification plan is established to carefully reunite students with parents.

Medication

Medication will not be dispensed to students. This includes, but is not limited to aspirin, Tylenol, cough medicine, and antibiotics. An exception is made when children require long-term prescription medication. Only in this case will the medication be administered by the principal or his/her designee in compliance with the following regulations:

1. A written permission form (IHP), signed by both the parent/guardian and the child's physician, is provided to the school and includes:
 - a. The child's name
 - b. Name of medication
 - c. Time to be administered
 - d. Dosage
 - e. Possible side effects
2. The permission form must be updated when there is a change in dosage or time of medication. A new permission form must be provided to the school at the beginning of each new school year.
3. Medication in the original prescription bottle must be brought to the school office by a parent or guardian and refilled in like manner. No medication is to be brought to or from school by the elementary student.
4. The school system retains the right to reject requests for administering medication that is not in compliance with the above guidelines.

Student Accidents and Illness

Children who are sick with a fever of 100.4 or higher need to be at home. An early return to school generally aggravates the problem. Children should be 24 hours fever free before returning.

Children who have a temperature of 100.4 or higher will be required to go home. Students will go to the nurse's office if they feel sick. The nurse or other administrative designee will make the decision if the parents need to be called.

In case of accidents or illness, the school will follow these procedures:

1. Contact the student's parents or guardians. If unable to reach them then:
2. Contact the person listed as an Emergency Contact.
3. Notify the family physician If he or she cannot be reached then:
4. Call any local physician.

Lice Policy

- Children must be “bug-free” to be at school. If lice bugs are found on a child, they will be sent home for treatment.
- At each occurrence of lice, coats and personal items will be stored in backpacks, and backpacks will be separated.
- If a classroom has more than one occurrence of lice in a month, the classroom will be treated and items will be bagged for cleaning.

Celebration Arrangements

Snow Hill Elementary is focused on student learning and our goal is to keep outside distractions from learning at a minimum.

Regarding birthdays:

- Please send invitations to the home of the students - do not distribute invitations at school. Private party invitations should not be given out at school.
- Birthday snacks (fruit, cupcakes, etc.) are discouraged due to food allergies, if they are provided, please bring to the school office, who will make sure they make it to your child’s classroom and that we are able to check for any food allergies. Cupcakes should be store-bought, so that allergens can easily be identified.
- Teachers will distribute birthday snacks at their discretion during lunch or recess.
- Due to potential allergy concerns parents may not distribute birthday snacks.
- No deliveries to students. Cookie bouquets, balloons, floral arrangements, edible arrangements, etc.

Academic Standards

Snow Hill Elementary follows the Hamilton County frameworks for Math and Literacy to help students learn grade level expectations as set by Tennessee State Standards.

Tennessee State Standards for all content areas can be found at: <https://tn.gov/education>

Homework

Homework can serve either as an extension of a learning experience which began at school, or as preparation for an upcoming learning experience. We have found homework to be beneficial to student success. Parents are encouraged to provide satisfactory homework conditions, including work space, good lighting, and a regularly-scheduled study time. At times, students may need help with homework, and the one-on-one instructional coaching a parent can provide is extremely beneficial to students. As in the classroom, the instruction for intermediate students at home should be designed to help students become more strategic and more independent in the content.

We find a great deal of value in reading. All students should read or be read to daily.

Homework should not exceed the following:

- Kindergarten - should not exceed 20 minutes per day
- Grades 1, 2, and 3 - should not exceed 30 minutes per day
- Grades 4 and 5 - should not exceed 60 minutes per day

Make-up Work

No homework/makeup work will be given ahead of time for unexcused absences. The teacher will provide the necessary make-up work when the child returns. If you call for work, please call before 2:00 PM, and it will be placed in the school office. Students have 5 days to make up work for excused absences.

Failure Alert System

A failure alert system was activated by the school on September 28, 2020. This alert system was designed to bring parental awareness when a child fails an assignment, with the intent of encouraging students to give their best effort and work toward mastery, while also balancing the additional work presented for the faculty when such opportunities are offered to students. The instructional Leadership Team of Snow Hill, representing the faculty and administration of the school, has elected to allow students a 5 school day period to redo their failing assignment for full passing credit. If the resubmitted assignment is still a failing grade, the higher of the two grades will stand. After this 5 day period, if no reworked assignment is submitted, the failing grade for the assignment will become permanent. If a child has failed to complete an assignment, and subsequently fails the second opportunity, the second grade stands.

Field Trips

All learning expeditions are designed and implemented to further students' understanding of the Tennessee State Standards. Teachers will inform parents/guardians of the date, time, place, cost, and purpose of each learning expedition. Parents/guardians must sign permission slips prior to each trip; children will not be permitted to leave school grounds without a signed permission slip. Students that do not attend a learning expedition will have the opportunity to deepen their understanding of the same standards at school.

Parents are sometimes needed to help supervise students on learning expeditions. When parents volunteer to chaperone a class or simply attend the learning expedition with their child, they are asked not to bring other children (student siblings, non-school aged children, etc.) so that they can fully support the students in their learning.

HCDE Policy: Parents cannot be listed as chaperones unless they have submitted/paid for a background check and have been cleared.

Parents must provide their own transportation to and from learning expeditions and purchase their own entry, regardless of chaperone status.

Cafeteria Costs & Expectations

Students can add money (cash or check) to their lunch accounts before school starts each day. If a check is sent, please make it payable to *Hamilton County School Food Service* for the exact amount. The cafeteria staff is not allowed to give change. Have a student's name and their teacher's name on each check. Families can add money to student accounts online by going to:

<https://www.mypaymentsplus.com/default.aspx>

Students can use the money in their account for purchasing a meal, an a la cart item, and or ice cream. If you want the money in the account for lunch only, you will need to send the cafeteria a note stating that money can only be used for lunch. Include your child's name, grade, teacher, and account number. If you use "My Payments Plus," you can set your child's account to allow certain purchases only. You can also monitor what they are purchasing. **Students may NOT purchase lunch items, snacks, or ice cream for friends.**

Do not combine lunch money with any other money. Money should be placed in an envelope with the student's name and intended purpose.

For any special dietary requests, please go to: <https://hcde.org>

Select the drop-down for Parents & Students, then select Cafeteria Menus & Pricing, then click on the link for Special Dietary requests.

To apply for free/reduced lunch, go to:

<https://www.schoollunchapp.com/District.aspx>

Student expectations in the cafeteria are:

- **Respectful**
 - Use a quiet voice for conversation
- **Responsible**
 - Get all of the needed food/drink items on the first trip
- **Safe**
 - Eat from your own tray or lunchbox
 - Remain seated throughout the meal

Requirements for Guests at Lunch

1. Let your child's teacher know you will be coming. Please limit lunch guests to two visitors per family.
2. Sign in at the front office and get a Visitor sticker.
3. Meet your child in the cafeteria and go through the line with your child.
4. Pay for all food items selected, including tea.
5. Your child may sit with you at the Guest Table. For the safety and privacy of all students, other children may not sit at the guest table with you, nor should guests be seated with classroom groups.
6. Have your child ready to leave the Guest Table and rejoin their class upon the end of their scheduled lunch time.
7. When your child's scheduled lunch time is completed, please report back promptly to the office to check back out.
8. Limit your time in the cafeteria to your child's scheduled lunch time
9. For the privacy and safety of all children, cell phone and camera use is not allowed in the cafeteria. This includes: phone calls, texting, taking photos/videos, showing photos/videos, browsing the web, etc. We thank you for your help in respecting the security and privacy of all children.
10. Discipline - leave the tough work to the school employees. Any concerns regarding student behavior or safety in the cafeteria should be brought directly to the cafeteria monitors, the teacher, or to administration.

Volunteers

According to the TN Code Annotated 49-2-203-(b)(4), all visitors to the school should be directed to the front office and obtain a visitor's' sticker immediately upon entering the building. Guests and volunteers will provide a government issued ID and sign in electronically in the front office.

Per HCDE Board Policy No. 4.501: All volunteers wishing to serve in the school during the regular school day or in support of a school-sponsored extracurricular program must be approved by the principal and shall serve under the supervision and direction of the professional personnel of the school to which they are assigned. Any such volunteer having unmonitored contact with children must first be background checked per Board Policy No. 5.1061

All volunteers shall adhere to the following guidelines:

1. Sign in each time you come to the school and sign out when leaving.
2. Wear your volunteer sticker at all times. It must be worn and visible at all times.
3. Notify your teacher or the school office as early as possible when you know you will be absent for a scheduled volunteer time.
4. Volunteer times and assignments shall be scheduled in advance through your child's teacher or administration.

5. In order to log completed volunteer hours for recognition purposes, all volunteers will sign in and out in the volunteer notebook in the front office. All hours served will be validated by your child's teacher or administration.
6. Siblings/other children shall not accompany volunteers during school hours.
7. Respect the confidentiality of children at the school or in the classroom. For the privacy and safety of all children, cell phone and camera use is not allowed by volunteers in the school. This includes: phone calls, taking photos/videos, showing photos/videos, texting, browsing the web, etc.
8. Discipline - leave the tough work to the teachers. Any concerns regarding student behavior or safety should be brought directly to the teacher or to the administration.
9. Exit routes and procedures for fire and tornado drills are posted in each classroom and you should familiarize yourself with them.

School visitors

Per HCDE Board Policy No. 1.501:

Except on occasions, such as school programs, athletic events, open house and similar public events; all visitors, including parents, will report directly to the school office to sign in via the electronic visitor management system. All persons entering the building/school campus fall under the jurisdiction of the school site administrator. **(VISITOR POLICY SUBJECT TO CHANGE BASED ON COVID-19 RESTRICTIONS)**

Visits during the school day should be avoided to minimize interruptions to and distractions from instruction, to protect the privacy of all students, and to increase the safety of all students. If you need to meet with your child at school, do not go to the classroom. Ask the school office to call the child to the office for you.

Visitor access is limited by the following criteria:

- It is for a specific, limited time window
- It is for a specific area of the building
- It is for a specific, stated purpose

All visitors shall adhere to the following guidelines:

1. Sign in each time you come to the school and sign out when leaving.
2. Wear your visitor sticker at all times. It must be worn and visible at all times.
3. Report directly to the specific area of the building indicated.
4. Adhere to your stated purpose and time window.
5. Should your stated purpose or specific area of the building change, check back in at the front office.
6. Respect the confidentiality of children at the school or in the classroom. For the privacy and safety of all children, cell phone and camera use is not allowed by volunteers in the school. This includes: phone calls, taking photos/videos, showing photos/videos, texting, browsing the web, etc.

7. Discipline - leave the tough work to the teachers. Any concerns regarding student behavior or safety should be brought directly to the teacher or to the administration.

Sibling Visits

Siblings are welcome to visit during special performances, plays, open house, etc. Siblings/other children should not attend for activities during regular school hours for field trips, parties, or other regular class activities. Siblings/other children shall not accompany persons volunteering for the school during regular school hours.

Conferences

Parent-Teacher conferences are scheduled in the fall and spring. If you would like a conference with your child's teacher at any time throughout the year, please contact the teacher in advance and schedule a time for a conversation.

Library

The library program strives to reflect the philosophy of our school and enrich all parts of the educational programs. Each class has an assigned library time and every child is encouraged to select books that may be checked out for one week. Our card catalog may be found online at <http://library.hcde.org>.

School-Aged Child Care (SACC)

To register for the SACC before and after school program, you must be enrolled in an HCDE school. Your child must have attended the first day of Kindergarten in order to register with the SACC program. You must turn your registration form in to the Site Director where your child(ren) will be attending.

There is a \$10.00 registration fee per child due when you turn in your registration form. We are not licensed to care for Pre-K children in the SACC program.

Suspected Child Abuse

Tennessee law requires that any person who knows or has reason to suspect that a child has been abused must report the allegation to the toll-free number or local law enforcement.

Remember, "has reason to suspect" means you have seen indicators of abuse, the child has disclosed abuse, or you have a "gut" feeling something may not be right. It does not mean that you are certain that abuse has occurred. Reporting abuse, or suspected abuse, is actually a request for professionals to investigate further.

If you suspect child abuse call:
Tennessee Toll-Free Hotline

<https://snowhill.hcde.org>

1-877-54-ABUSE
1-877-542-2873

School Website

Want to keep up with what is happening at Snow Hill? Visit our website at <https://www.snowhill.hcde.org> for more information!