



Chattanooga School for the Arts & Sciences

Student Volunteer Verification Form

Please fill out this form completely. Incomplete forms will not be accepted or counted towards volunteer hour requirement. Student Volunteer forms will not be accepted without a supervisor's signature and contact information.

Hours are only accepted from NON-PROFIT AGENCIES.

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Volunteer Verification Information

Student Name: _____ **Grade:** _____

Volunteer Date(s): _____ **Number of hours:** _____

Name of Organization: _____

Event Name/Description of tasks completed: (can also attach documentation from the organization)

Supervisor's Name: _____

Supervisor's Phone: _____ **Email:** _____

Supervisor's Signature: _____

Please turn in all completed forms to Ms. Jetton, Registrar by appropriate deadline.

Forms can also be faxed to the Guidance Office: (423) 209-5831.

If you have any questions, please feel free to contact our office: (423) 498-6845.

Office Use Only	Date Entered: _____	Processed by: _____
Rev. 9/2021	Previous Hour Total: _____	YTD Total: _____

III. Community Service

Part of CSAS's role in your education is to prepare you to be a good citizen of our school, our country and the world. One way we help to achieve this goal is through volunteer service. This is a unique requirement for a public school and one we take very seriously. Your participation in community service exposes you to a variety of valuable experiences that underscore the tenets of a Paideia school. All volunteer hours are due the second week of May. As a volunteer, representing CSAS you are expected to:

- Fulfill your obligation as assigned reporting on time and notifying agency of any absence.
- Represent CSAS in a positive manner.
- Make a positive contribution in the role you are assuming for the agency.
- Maintain accurate log of hours and obtain the necessary form and signatures for verification and turn in to Ms. Jetton, Registrar.

Student volunteer hours – **ALL** high school students must complete **100**

community service hours prior to graduation *regardless of when you are accepted for enrollment. All volunteer hours are due the second week of May.*

- 10 hours as a Freshman
- 10 hours as a Sophomore
- 30 hours as a Junior
- 50 hours as Senior

-CSAS Upper School Handbook

Agencies listed with the *United Way of Greater Chattanooga* are approved. Please see the Volunteer Bulletin Board in Guidance for the listings and volunteer opportunities.

Vacation Bible School & Mission Trips max at 40 hours.
