Setting up an account to pay school fees:

To pay fees online for the first time:

1. Click on Online Payments in Step 4 in the registration process.
2. You will see the registration fees. Check both the Arts & Science Fee and Magnet Program Fee and Add to cart.
3. Click Checkout
4. You will see Assign Student Profile to Activity. Click Add Student. (You must do this to check out.)
5. Under Add Student Profile, fill out your child’s name. ***For Student ID box, you can make up any number. If you have more than one child, you will need a profile for each student and you will make up a Student ID number for each one.
6. After you create a Student Profile, you can select the student profile next to the fee description and proceed to the payment page.