Job Title: Registered Nurse Health Clinician

Job Summary:
Under the direction and supervision of the certificated school nurse or designee, this position will provide effective school health services to meet the needs of students in the East Valley School District. In addition, this position will provide professional health care to students and staff to prevent, identify, and/or remediate health problems which may impair learning, social adjustment, or emotional well-being of students.

Essential Job Functions:
This list of essential job functions is not exhaustive and may be supplemented as necessary. Depending upon individual assignment, the employee may perform all or a combination of several of the following duties:

- Administers first aid, medication, and specialized medical treatment (e.g. oral suctioning, catheterization, etc.) for the purpose of providing appropriate care for ill, medically fragile, and/or injured children. Assess students with unexpected illness or emergency health status.
- Follow record keeping procedures, including confidential health records on all students.
- Follow procedures and follow emergency care plans for students with life-threatening medical conditions, acute or chronic conditions, including training of unlicensed staff in the care of said students, etc.
- Identify and develop individualized health plans for students with acute or chronic health conditions, students with health concerns and/or requiring nursing treatments or care, including training of unlicensed staff in the care of said students, etc.
- Identify and address student absences that are health related.
- Follow procedures for emergency first aid treatment for student illness and injury occurring in school or while students are under jurisdiction of the school.
- Follow annual district schedule to complete state mandated programs including but not limited to, vision and hearing screenings, immunization program, and provision of health care in multiple school settings.
- Participates in health screenings for the purpose of identifying problems, referring for proper treatment and/or complying with legal requirements.
- Participate as a nurse consultant at school meetings (multi-disciplinary teams and student study teams) at the building level to assess student health status, interpret medical records and make recommendations for IEP programs to meet the health needs of individual students.
- Remain up to date on revisions or changes in licensure requirements, current laws and regulations pertaining to nursing, health care, public health, and other legal and policy issues pertaining to Health Services.
- Identify students in need of medical, vision, and dental care and facilitate referrals for services as needed. Initiate referral action to ensure remediation of identified needs and perform follow-up action when necessary.
• Evaluate and monitor the school environment for health and safety hazards.
• Provide health teaching in the classroom as requested.
• Provide health counseling and guidance to pupils, school personnel, and parents, communicating effectively with non-English speaking students and their parents.
• Establish, coordinate and/or implement inventory and ordering of first aid equipment and supplies required by the district’s insurance provider and any state/federal requirements.
• Train and monitor non-nurse school staff in the provision of nursing services and procedures that can by law be delegated to unlicensed school personnel: such as medication administration, intermittent catheterization, and tube feedings.
• Assess the physical and emotional health of students as related to the educational process and within the scope of the school nurse practice; initiate referrals for further diagnosis and treatment of identified health needs; communicate health concerns that may impact learning to appropriate staff with parent and/or student consent.
• Assist, consult, and help train the Health Care Team for each building.
• Assist instructors in implementing the Health Education Curriculum, with the goal of meeting the needs of all children and integrating health concepts into the general curriculum.
• Manage prescription medications including contacting families before refill is needed.
• Consult and assist administrators, teachers, classified staff, and others on health care issues.
• Demonstrate ability to work successfully with families of students who are multiply challenged.
• Required to work at all district locations and maintain a flexible schedule.
• Maintain and promote own personal professional growth through appropriate coursework, workshops, reading of professional materials, etc.
• Assist in upholding and enforcing school district rules, administrative regulations, and board policies.
• Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
• Requires the use of multiple communication systems, such as electronic mail and computers.
• Inspect school or district facilities for the purpose of ensuring that the site is suitable for safe operations, maintained in an attractive and clean condition, and/or identifying necessary repairs due to vandalism, equipment breakage, weather conditions, etc.
• The employee shall maintain a consistent presence at the assigned work site(s) and work the regular work hours specified by the contract.
• Professionally interact with colleagues, members of the public, and students.
• Comply with all District policies and all applicable laws.
• Perform special assignments and other duties as assigned or required by the supervisor.

Desired Skills:

• Enthusiastic and displays an overall optimism and motivation toward health care and student learning.
• Gains the respect and confidence of students, parents, and staff through modeling appropriate demeanor, behavior, and attire.
• Sets and attains high level of expectations with a commitment to using available resources in a way that accomplishment occurs.
• Relates positively to youth and adults of varying socioeconomic, cultural, and ethnic backgrounds.
• Demonstrates ability to communicate clearly and effectively in both oral and written communication.
• Working knowledge of district-adopted software, including Microsoft Office.
• Ability to establish cooperative working relationships with district staff to enhance the completion of assigned tasks.
• Flexible in learning new concepts, cooperates with others, and adapts to a variety of assignments and conditions.
• Sets and attains high level of expectations with a commitment to using available resources in a way that accomplishment occurs.
• Demonstrates the ability to learn new ideas and skills for solving problems in a dynamic team environment.
• Demonstrates ability to relate and work effectively with staff and community.
• Demonstrates personal characteristics of flexibility, high-stress tolerance, reliability, punctuality, dependability, and an ability to maintain confidentiality.
• Ability to lift objects weighing up to 70 pounds.
• Ability to maintain high standards of professionalism and diplomacy in dealing with the public and district staff.

Minimum Qualifications:

• Required to be a Registered Nurse, with a current license to practice as a Registered Nurse in the State of Washington.
• Required to have a current First Aid/CPR/AED card and training for HIV/AIDS procedures.
• Successful Washington State Patrol and Federal Bureau of Investigation Fingerprint Clearance.
• Valid Washington State driver’s license or evidence of mobility.
• Proof of Immunization (if born 1/1/57 or later).
• I-9 Employment Eligibility in compliance with the Immigrations Reform and Control Act.
• Completion of all district-required trainings within thirty (30) calendar days from hire date.

Work Environment:
The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. The employee may be required to deal with distraught and/or angry persons and may be exposed to infectious diseases carried by children. The noise level in the work environment is acceptable to this particular environment and can vary depending upon daily activity but will remain within acceptable ranges.

Evaluation:
The Registered Nurse Health Clinician shall be evaluated per the terms of the Public School Employees Collective Bargaining Agreement, Certificated School Nurse, and Building Principal. The process shall include an evaluation of the employee’s performance of the above job summary, essential job functions, and desired skills.

Classification History:
Job description developed: June 2015
Job description revised: July 2017
East Valley School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX/ADA/Civil Rights Compliance Coordinator: Thomas Gresch, 3830 N Sullivan Rd Bldg. 1, Spokane Valley, WA 99216, Phone: (509) 924-1830 grescht@evsd.org. Section 504 Coordinator: Maureen Lyden, 3830 N Sullivan Rd Bldg. 1, Spokane Valley, WA 99216, Phone: (509) 924-1830, lydenm@evsd.org.