



**2016-607 - Dryden CSD - Turf Project
MEETING NOTES**

Issued By: Karyn Little
Campus Construction Management
1241 Pittsford-Victor Road
Pittsford, NY 14534
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Series: Project Manager Progress Meeting **Regarding:** Nov 12, 2020 Turf Project - PM Mtg
Meeting Date: 11/12/2020 **Location:** Campus Field Office
Time: 9AM

AGENDA

- Safety
- Submittal
- RFI/RFP
- Schedule
- New Business

PARTICIPANTS

Company	Participant	Phone	Email
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GENERAL

Item	Description	Status	Due	Action By	
11.12.2020.001 (Action Item)	<p>Safety - Follow all safety and Covid protocols, be badged at all times, wear mask in shared spaces, and clean areas when you leave.</p> <p>Submittals - Closeout documents. When approved, we will need 1 hard copy and 2 thumb drives.</p> <p>Schedule - Edger: Terrazzo os 4-6 weeks out after CO approved. Tile last corridor to be complete within 2 weeks. Fire extinguisher cabinets to be installed. Reinstall bulletin boards once District says where. Dark Room - doors and hardware, prime & finish coat.</p> <p>Petcosky: Water tie-ins, then insulate. Sink installation after casework. Campus will check with District to see if we can turn off water next Wednesday.</p> <p>John Mills: Hanging lights, wiremold.</p> <p>Next meeting December 10, 2020.</p>	Open	11/12/2020		

RFI	Ball In Court	Status	Date Created	Days At
RFI-00003 - Edger - Locks	Campus Construction Management - Hunt Dryden BIC	Issued	9/10/2020	63

Submittal	Ball In Court	Status	Date Created	Days At
Sub-00003 - 27 10 05- Communications Copper Cabling- JME E-002 Submittal for Approval	Campus Construction Management - Hunt Dryden BIC	Issued	8/15/2020	89

<u>Sub-00767 - 01 78 00 - Diversified Substantial Completion Letter, Warranty, O&M Manual, As-Builts</u>	Campus Construction Management - Hunt Dryden BIC	Issued	10/23/2020	20
<u>Sub-00768 - RFP-003 CUH submittal and Color Chart</u>	Campus Construction Management - Hunt Dryden BIC	Issued	11/2/2020	9
<u>Sub-00769 - RFP-003 Runtal Base Board Heater</u>	Campus Construction Management - Hunt Dryden BIC	Issued	11/2/2020	9
<u>Sub-00008 - 09 30 00 004 R0 (Thin Set) Laticrete 253 Gold Mortar PD</u>	Campus Construction Management - Hunt Dryden BIC	Resubmitted	8/25/2020	71
<u>Sub-00014 - 09 65 00 002 R0 (Adhesive) Henry 440 Base Adhesive PD</u>	Campus Construction Management - Hunt Dryden BIC	Resubmitted	8/25/2020	71
<u>Sub-00738 - 22 40 00 001 R0 Dark Room Sink SD</u>	Edger Enterprises of Elmira, Inc. - Kelly Sherman	Revise and Resubmit	9/2/2020	58

ATTACHMENTS

Attachment Name

Date Uploaded

This confirms and records my interpretation of the discussion, which occurred during this meeting. Unless notified in writing within seven days of the date above, we will assume that our interpretation is complete and accurate.

Thank you,

Karyn Little
klittle@campuscmg.com

E-MAIL RECIPIENTS

Company

Person

Phone

Email