ANNUAL TECHNOLOGY FEE AGREEMENT

In order to prepare students for the 21st century and be competitive in their future workplace, a Ridley School District student’s educational experience will now include a technology device as a digital tool for learning. The payment of the technology fee and completion of this agreement will allow your child to be issued a device as a personal learning tool in school and/or at home. Students will be expected to complete assignments requiring the use of technology at school and in their home. Internet access at home may be required, and hot spot loans are available for families. Cash or a money order may be used to pay the annual fee at the District Office. All other forms of payment are to be made using SchoolPay.com. The annual technology fee is $30.00 per iPad and $45.00 per laptop.

**Technology Fee Coverage**

- The annual technology fee affords students the opportunity to use the device at school and at home. The fee covers a one-time device repair.
- The fee does not cover outright loss or theft of the device, charger, or cable.

Intentional mistreatment resulting in malicious damage to the device that is caused by the assigned student user will result in disciplinary action to include the repair or retail replacement cost of the device, as well as potential police involvement.

<table>
<thead>
<tr>
<th>DEVICE</th>
<th>1ST INCIDENT</th>
<th>2ND INCIDENT</th>
<th>3RD INCIDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>iPad</td>
<td>COVERED*</td>
<td>$100</td>
<td>$379</td>
</tr>
<tr>
<td>Laptop</td>
<td>COVERED*</td>
<td>$200</td>
<td>$774</td>
</tr>
</tbody>
</table>

*Does not cover outright loss of the device or replacement of device cover, charger or cable

- A parent and student conference will be held with the principal, or designee, to review the incident and determine a plan for future use.
- By declining, or opting out, you agree to pay the repair or retail replacement charge for any damage caused by your child whenever using the device, which is the same requirement for any other school-issued material.
- In the event of an incident, any applicable charges must be paid before a replacement device is issued.

**Incident Reporting Procedures**

**In School Damage**

- When damage occurs in school the student should report the problem immediately to the classroom teacher, or to the principal’s office. Our in-house technician will evaluate the damage. If the damage requires repair and is the first incident for the child, the issue will be recorded and the repair or replacement will be initiated. Parent notification will be made as an alert to the future charges and student use of the device. Additional repairs will result in the assessment of charges and parent notification as indicated above.

**At Home Damage**

- When damage occurs at home the student and parent should report the problem immediately to the principal’s office. Our in-house technician will evaluate the damage. If the damage requires repair and is the first incident for the child, the issue will be recorded and the repair or replacement will be initiated. Parent notification will be made as an alert to the future charges and student use of the device. Additional repairs will result in the assessment of charges and parent notification as indicated above.

**Misuse/Neglect**

- The assigned student, parent, or a district employee will report damage resulting from negligence or intentional misuse to the principal’s office—whether the damage was during or outside of the school day. A parent conference will be held to review the incident, and the resulting discipline and charges will be assessed. Please keep in mind that the technology fee specifically states that it does not cover intentional misuse or negligence.
It is the mission of the Ridley School District to create a caring environment that gives all students the opportunity to achieve their fullest personal and academic potential in order to become productive and responsible citizens.

Technology Fee Payment:

Printed Student Name: ____________________________ School: ____________ Grade: ___

Printed Parent/Guardian Name: ____________________________

Address: ______________________________________

Primary Phone Number: ____________________________

Payment Method: (choose one)

- iPad – Cash $30.00
- iPad Money Order $30.00 – Made payable to the Ridley School District
- Laptop – Cash $45.00
- Laptop Money Order $45.00 – Made payable to the Ridley School District
- Paid through SchoolPay

I have reviewed the Appropriate Use Policy (AUP) and have completed the Appropriate Use Agreement. My signature and payment of the annual technology fee indicate that I understand and will abide by the policies and procedures of the Ridley School District relating to personal learning devices and technology use. I will work with my child to assist them in abiding by the policies and procedures of the Ridley School District relating to personal learning devices and technology use.

Parent Signature: ____________________________ Date: ______________

OFFICE USE ONLY

Payment Type:

- Cash
- Money Order
- SchoolPay

Payment Date: ____________________________

PowerSchool Registerd Date: ________________ Business Office Initials: _____