It is the mission of the Ridley School District to create a caring environment that gives all students the opportunity to achieve their fullest personal and academic potential in order to become productive and responsible citizens.

Background Information

The focus of the Personal Learning Device Program in the Ridley School District (RSD) is to provide current tools and resources to the 21st Century Learner. Excellence in education requires that technology be seamlessly integrated throughout the educational program. Increasing access to technology is essential, and one of the learning tools of 21st Century students are mobile devices. The individual use of devices is a way to empower students to maximize their full potential and to prepare them for post-secondary education and the modern workplace. According to studies and school reports, students who use a computing device in a one-to-one (1:1) education environment are more organized and engaged learners, attend school more regularly, advance their knowledge and understanding of technology, and become constructors and designers of information and ideas. A mobile device is a “next generation” tool that makes learning more engaging and accessible. Learning results from the continuous dynamic interaction among students, educators, parents/guardians, and the extended community. However, technology immersion does not diminish the vital role of the teacher but transforms the teacher from the director of learning to a facilitator of learning. Effective teaching and learning with mobile devices integrate technology into the curriculum anytime, anywhere.

Why use mobile devices?

1. Mobile devices represent the “space” in technology: this “space” is expanding everyday in workplaces and daily life.
2. Personalize learning: it is widely recognized the one-way knowledge-transfer model of 1 teacher to a classroom full of students is fast becoming obsolete. As teachers begin to create new ways of tackling this issue, the device could play a useful role in this transformation.
3. Instant-on and all day battery: it’s possible to get on the Internet instantly for long periods of time.
4. Contextual Learning: the device is an “anywhere anytime” learning device. This makes it ideal for projects and learning, which take place out of the classroom.
5. Personal Learning Studio: the device can be a science lab, literacy tool, research station, history archive, language lab, art canvas, video editing suite, games console, and library.

Goals for Student Users

- To increase students’ productivity in and outside the classroom when completing assignments, projects, and other activities as assigned by teachers.
- To capitalize on the convergence of academic resources such as textbooks, scholarly sources, content rich media, applicable apps, and best practices.
- To facilitate mobile learning across the school campus and beyond.
- To promote leadership in one’s own learning by establishing access to educational resources and providing a host of tools to craft information in ways that support specific curricular areas.
1.1 Receiving a device
1. Each student will receive a device, cover, and USB cable/ with AC charger.
2. Parents/guardians and students must sign and return the hold harmless agreement and pay technology fee before a device is issued to the student for home use.
3. Devices will be labeled in a manner specified by the district; this will include the serial number.
4. The device is the property of the Ridley School District and as a result may be subject to inspection at any time. The student should have NO expectation of privacy of materials found on a device or a school supplied or supported email service.

1.2 Returning a device
1. Devices and all RSD accessories will be returned upon request of the District.
2. Devices and all RSD accessories will be inspected at the close of the school year to be checked for serviceability.
3. Seniors will return devices and all RSD accessories as requested
4. Devices must be returned immediately when a student:
   a. transfers out of the district
   b. is expelled
   c. terminates enrollment for any reason
   d. or fails to abide by the acceptable use policy.

1.3 Annual Technology Fee Agreement
In order to prepare students for the 21st century and be competitive in their future workplace, a Ridley School District student’s educational experience will now include a technology device as a digital tool for learning. The payment of the technology fee and completion of this agreement will allow your child to be issued a device as a personal learning tool in school and/or at home. Students will be expected to complete assignments requiring the use of technology at school and in their home. Internet access at home may be required, and hot spot loans are available for families. Cash or a money order may be used to pay the annual fee at the District Office. All other forms of payment are to be made using SchoolPay.com. The annual technology fee is $30.00 per iPad and $45.00 per laptop.

Technology Fee Coverage
• The annual technology fee affords students the opportunity to use the device at school and at home. The fee covers a one-time device repair.
• The fee does not cover outright loss or theft of the device, charger, or cable.

Intentional mistreatment resulting in malicious damage to the device that is caused by the assigned student user will result in disciplinary action to include the repair or retail replacement cost of the device, as well as potential police involvement.

<table>
<thead>
<tr>
<th>DEVICE</th>
<th>1ST INCIDENT</th>
<th>2ND INCIDENT</th>
<th>3RD INCIDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>iPad</td>
<td>COVERED*</td>
<td>$100</td>
<td>$379</td>
</tr>
<tr>
<td>Laptop</td>
<td>COVERED*</td>
<td>$200</td>
<td>$774</td>
</tr>
</tbody>
</table>

*Does not cover outright loss of the device or replacement of device cover, charger or cable

• A parent and student conference will be held with the principal, or designee, to review the incident and determine a plan for future use.
• By declining, or opting out, you agree to pay the repair or retail replacement charge for any damage caused by your child whenever using the device, which is the same requirement for any other school-issued material.
• In the event of an incident, any applicable charges must be paid before a replacement device is issued.
Incident Reporting Procedures

In School Damage
• When damage occurs in school the student should report the problem immediately to the classroom teacher, or to the principal’s office. Our in-house technician will evaluate the damage. If the damage requires repair and is the first incident for the child, the issue will be recorded and the repair or replacement will be initiated. Parent notification will be made as an alert to the future charges and student use of the device. Additional repairs will result in the assessment of charges and parent notification as indicated above.

At Home Damage
• When damage occurs at home the student and parent should report the problem immediately to the principal’s office. Our in-house technician will evaluate the damage. If the damage requires repair and is the first incident for the child, the issue will be recorded and the repair or replacement will be initiated. Parent notification will be made as an alert to the future charges and student use of the device. Additional repairs will result in the assessment of charges and parent notification as indicated above.

Misuse/Neglect
• The assigned student, parent, or a district employee will report damage resulting from negligence or intentional misuse to the principal’s office–whether the damage was during or outside of the school day. A parent conference will be held to review the incident, and the resulting discipline and charges will be assessed. Please keep in mind that the technology fee specifically states that it does not cover intentional misuse or negligence.

Technology Fee Payment Indicates:
I have reviewed the Appropriate Use Policy (AUP). My payment of the annual technology fee indicates that I understand and will abide by the policies and procedures of the Ridley School District relating to personal learning devices and technology use. I will work with my child to assist them in abiding by the policies and procedures of the Ridley School District relating to personal learning devices and technology use.

2. Care of a Device
Students are responsible for the general care of the device they have been issued by the district. Devices that are broken or fail to work properly must be reported to the school office for an evaluation of the equipment by our in-house technician. Care must be taken to protect the screen. The devices are never to be removed from the district-issued case. Students are responsible for anything done using their assigned device or their login. Devices are the property of the district and all users will follow these procedures and the RSD Acceptable Use Policy.

2.1 General Precautions
1. While the device is considered scratch resistant, the device will scratch. Avoid using any sharp object(s) on or near the device.
2. Devices do not respond well to liquids. Avoid open containers of or applying liquids to the device. The device can be cleaned with a soft, lint-free cloth. Avoid getting moisture in the openings. Do not use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the device. Use of unapproved cleaners may remove the protective film covering the face of the device.
3. Do not attempt to gain access to the internal electronics or repair a device. If a device fails to work or is damaged, report the problem to the classroom teacher or to the principal’s office.
4. There is no “jail breaking” of this device. – (altering the base operating system of the device)
5. Never throw or slide a device.
6. Cords and cables must be inserted carefully into the device to prevent damage.
7. Devices and district-provided cover must remain free of any writing, drawing, stickers, or labels that are not the property of the district.
8. Devices have the ability to be remotely located. Modifying, disabling or attempting to disable the locator is a violation of the Acceptable Use Policy (AUP) and grounds for disciplinary action.
9. Devices have a unique identification number and at no time should the numbers or labels be modified or removed.
10. Devices must never be left in an unlocked locker, in an unlocked car, or in any unsupervised area.
11. Devices should be carefully placed in the top locker compartments or backpacks/bookbags to avoid putting any pressure on the screen.
12. Devices must not be left in a vehicle or a location that is not temperature controlled.
13. Devices must be charged for school each day. This is the student’s responsibility.
14. Devices are assigned to individual students and the responsibility for the care of the device solely rests with that individual. Students should not lend their device to another person.
15. DO NOT ATTEMPT TO CONTACT APPLE SERVICE DIRECTLY FOR REPAIR QUESTIONS. PLEASE CONTACT THE SCHOOL OFFICE.

2.2. Carrying Devices
The protective cover provided with the device has sufficient padding to protect the device from normal treatment and provide a suitable means for carrying the device within the school. The district-issued cover must protect the device at all times.

3. Using a Device at School
Devices are intended for use at school each day. In addition to teacher expectations for the device use, school messages, announcements, calendars, and schedules may be accessed using the device. Students are responsible for bringing their device to all classes unless specifically instructed otherwise.

3.1 Charging a Device’s Battery
1. Devices must be brought to school each day in a fully charged condition. A USB cable/AC charger will be issued to the student for charging at home.
2. When charging THE IPAD at home on a computer, the iTunes preferences MUST NOT be set for automatic syncing.

3.2 Screensavers/Background photos
While personalized screensavers or backgrounds are permitted, inappropriate or provocative images including but not limited to pornographic images, guns, weapons, inappropriate language, threatening language, drug, alcohol, or gang related images are not permitted and subject to disciplinary action.

3.3 Sound, Music, Games, Software/Apps
1. Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
2. Students should provide their own headsets.
3. Playing music or games is only allowed on the device at the discretion of the teacher during the school day.

3.6 Home Internet Access
THE DEVICE DOES NOT HAVE A FILTER FOR THE INTERNET! Parents/guardians, please take the necessary precautions for Internet safety with your student! For more help, please check with your Internet service provider.

Reminder: RSD provides Internet filtering on the district’s network. These filters do not apply in any other location. It is the family’s responsibility to monitor the student’s use of the Internet outside of the school setting.

1. Students are allowed to set up wireless networks on their device. This will assist them with device use while at home. Printing at home will require a wireless printer, proper settings on the device and the correct app.
2. All students should recognize and guard their personal and private information. While on the Internet, students shall not reveal personal information, including a home address or phone number, or the address or phone numbers of other students.
3.7 Using the Device Camera
The device comes equipped with both camera and video capacities. As with all recording devices, it is best practice and common courtesy to ask permission before recording an individual or group and notifying the individual or group if the image will be posted online. Inappropriate use of pictures and video is a violation of the acceptable use policy and subject to disciplinary action. device cameras may never be used in a locker room or restroom.

4. Managing files and saving work

4.1 Saving to the Device
1. The device affords limited electronic storage space. As with all electronic files, it is good practice to back up, duplicate, or archive files to an independent storage space including the use of iCloud.
2. Students may save work to the device and/or to the district approved websites such as Google Docs, Canvas, DropBox, etc.
3. Students may also email documents to themselves for storage on a flash drive or district server.
4. Storage space will be available on the device—BUT will NOT be backed up in case of re-imaging.
5. It is the student’s responsibility to ensure that work is not lost due to mechanical failure or accidental deletion.
6. The Ridley School District makes no guarantee, written or implied, that materials on the device, including student work, will be safe from deletion or corruption, accidental or otherwise.

4.2 Network Connectivity
The Ridley School District makes no guarantee that the district’s network will be up and running 100% of the time. In the rare case that the network is down, the district will not be responsible for lost or missing data.

5. Software/Apps on the Devices

5.1 Originally Installed Software/Apps
1. The software/apps originally installed by RSD must remain on the device in usable condition and be easily accessible at all times.
   From time to time the school may add software/apps for use in a particular course.
2. Deletion of personal apps may be necessary to accommodate instructional applications for school use.
3. Periodic checks of devices will be made to ensure that students have not removed required apps.

5.2 Additional Software/Apps
Students may load extra software/apps on their device. RSD will synchronize the devices so that they contain the necessary apps for schoolwork. Students should not to synchronize their iTune accounts to the iPads as memory space is primarily for school materials.

5.3 Inspection
Students may be selected at random to provide their device for inspection of apps and memory allocation.

5.4 Procedure for Reloading Software/Apps
If technical difficulties occur, illegal software/apps are found, or non-RSD-installed apps are discovered, the device will be restored from a backup. When warranted, device use restrictions may be imposed as a consequence. RSD does not accept responsibility for the loss of any software/apps or documents deleted due to a re-format or re-image.

5.5 Software/App Upgrades
Upgrade versions of licensed software/apps are available from time to time. Students may be required to check in their device for periodic updates and syncing.
6. Acceptable Use (Ridley School District Policy 815)

6.1 Website Access
The most current Acceptable Use Policy can be found on the district website at this address https://www.ridleysd.org/community/school_board/policy_manual

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815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS FOR STUDENTS

It is the intention of Ridley School District in publishing an Acceptable Use Policy to maintain the district's established culture of openness, trust and integrity. The Board is committed to protecting the district, its students, and employees from illegal or damaging actions by individuals, either knowingly or unknowingly, using the computer and other electronic systems of the district.

All technology devices will be used for instructional purposes in serving the needs of the district and its students, faculty and community. Any internet or network systems including, but not limited to, computer equipment, software, operating systems, storage media, network accounts providing electronic mail, Internet and Intranet browsing, File Transfer Protocol (FTP), and voicemail systems (hereinafter the "Information Systems") will be used in the academic environment. It is the responsibility of every user of the Information Systems to know these guidelines and to conduct his/her activities accordingly. To ensure enforcement of this policy, the district shall reasonably monitor the use of technology resources through direct supervision and other electronic monitoring tools.

All information that is available or received via the Information Systems does not imply endorsement by the Board of the content, nor does the Board guarantee the accuracy of information received. The Board shall not be responsible for any information that may be lost, damaged or unavailable when using the Information Systems or for any information that is retrieved via the Information Systems.

The Board provides employees, students, and guests (users) with hardware, software, access to the district's electronic communication systems and network, which includes Internet access, whether wired, wireless, virtual, cloud or by any other means. Guests include, but are not limited to, visitors, workshop attendees, volunteers, independent contractors, adult education staff, students, parents/guardians, Board members, vendors and consultants.

The Board recognizes that as technologies affect the manner in which information may be accessed, communicated and transferred by members of society, those changes may also alter instruction and student learning. Telecommunications, electronic information services and networked services significantly alter the information landscape by opening schools, classrooms and library media centers to a broader array of resources. The Board supports access by students to rich information resources, along with the development by staff of appropriate skills to analyze and evaluate such resources.

In making decisions regarding student access to telecommunications and networked information resources, the teaching staff should consider the district's stated educational mission and goals. All instructional software and hardware should support and enrich the curriculum while taking into account the varied instructional needs, learning styles, abilities and developmental levels of the students.

It is the responsibility of all district users to use the computer network resources in a manner that adheres to all guidelines included in this document and protects the privacy and rights of all students and other staff members.
The Board reserves the right to log, monitor and review Internet, email and other network uses. Any user of district computers, servers, network resources, and other technology devices agrees and consents to this monitoring. Users should expect that data stored on district servers, computers, or on other devices that are district approved (i.e. cloud-based services) will not be private. District administrators may, as deemed necessary, review student and/or staff content and communications to maintain system integrity.

The district maintains an Internet filter as a protection measure pursuant to the Children's Internet Protection Act (C.I.P.A). No Internet filter is foolproof, and it remains the responsibility of staff to monitor student use of any network or electronic resource. Any inappropriate content received over the district network on personal or district-owned devices should be immediately removed and reported to a teacher, building or district administrator.

All students, teachers and administrators who use networked resources including the Internet and electronic mail must be familiar with this policy and sign a form that they have reviewed it and agree to the limitations herein.

**Equipment And Network Access**

Access is a privilege, not a right. Access entails personal responsibility. The network services are provided for educationally related communication, research and other instructional activities. Access to network services will be provided to students who agree to act in a considerate and responsible manner. Abuse of equipment or disregard of the district student guidelines for its use will result in disciplinary actions.

**Electronic Mail**

Students may only use non-district electronic mail accounts for sending and receiving documents and correspondence that conform to curriculum needs. The district is not responsible for monitoring or supporting non-district email accounts on district or personal devices. Students are not permitted to use district computers, network resources, or any other electronic devices, both district-owned or personal, to check their electronic email accounts for noninstructional purposes.

**Content Development**

Students may create and collaborate using any Web 2.0 tools, district or personal devices, or other Internet-based resources only under the direction of a teacher or administrator, and activities must be related to curriculum and instruction.

Users should assume that all materials available on the Internet are protected by copyright. Users shall not forward, download, or upload any copyrighted material without prior approval of the supervising teacher, the Superintendent or designee. Any material obtained from the Internet and included in one's own work must be cited and credited by name or by electronic address or path on the Internet. Information obtained through email or news sources must also be credited as to sources. It is the responsibility of all students to cite resources using a proper citation format. The district and its Internet service make no guarantees, implied or otherwise, regarding the factual reliability of data collected through the Internet.

Not all material accessible through the Internet is of educational value. Students are expected to refrain from seeking, accessing, or downloading material that is not relevant to their assignments or course work. No students may upload or download material to or from Internet sites without permission from his/her
teacher. Students must not access chat rooms unless discussions pertain to instructional objectives. Games must not be played, accessed or downloaded unless they are approved by the building principal and the teacher in charge. The district will take reasonable precautions to filter out controversial materials; however, it is impossible to monitor all materials and controversial information.

The Superintendent or designee shall develop and implement administrative regulations that ensure students are educated on network etiquette and other appropriate online behavior, including:
1. Interaction with other individuals on social networking web sites and in chat rooms.
2. Cyberbullying awareness and response.

Other Collaboration Software

The district recognizes that part of 21st century learning is adapting to the changing methods of communications via collaborative networking websites. Students are encouraged to use district-approved collaborative networking tools as an extension of the instructional setting.

Collaborative networking should be used for instructional purposes only and should follow the guidelines listed below:

1. Students should only access approved collaborative networking sites under the guidance of their teachers, which is in accordance with the approved curricula of the Ridley School District.

2. Students are expected to keep their collaborative networking site content consistent with honesty, respect, and consideration that would be used in a face-to-face environment and be in accordance with the highest academic and behavioral standards.

Restrictions On The Use Of The District Network

The following activities are not permitted on the district network, on district devices, on personal devices used on school premises, or district-approved websites by staff, students, and guests:

1. Use for inappropriate or illegal purposes.

2. Use for commercial or for-profit purposes.

3. Use for lobbying or political purposes.

4. Use to infiltrate or interfere with a computer system to damage or remove data, files, operations, software or hardware components.

5. Use for hate mail, harassment, discriminatory remarks, threatening statements and other antisocial communication on the network. This includes accessing or disseminating information concerning guns, bombs, explosives or any weapon.

6. Illegal installation, distribution, reproduction or use of copyrighted software or files (such as MP3 files). Any loading of unauthorized games, programs, files music or other electronic media on district computers will result in lack of privileges and/or criminal prosecution.

7. Use to access, view, obtain, or disseminate pornography of any kind.
8. Use to transmit material likely to be offensive or objectionable to recipients.

9. Use to obtain, copy or modify files, passwords, data or information belonging to other users.

10. Use to misrepresent other users on the network including use of another's email address or user account.

11. Use to upload, create or attempt to create a computer virus.

12. Unauthorized disclosure, use or dissemination of personal information regarding minors.

13. Use which involves any copyright violation or for copying, downloading or distributing copyrighted material without the owner's permission, unless permitted in accordance with the Fair Use Guidelines. All students should be familiar with the Fair Use Guidelines which can be found on the district website.

14. Use that is inconsistent with network etiquette and other generally accepted etiquette. This includes, but is not limited to, the following:

   a. Do not become abusive in messages to others.

   b. Do not swear or use vulgarities or other inappropriate language.

   c. Do not reveal any personal information such as but not limited to: address, phone number, social security numbers, and passwords.

   d. Recognize that district-provided email is not private or confidential.

   e. Respect the rights of others to an open and hospitable technology environment regardless of race, sexual orientation, color, religion, creed, ethnicity, age, marital or handicap status.

15. Users must not vandalize school computers by causing physical damage, reconfiguring the computer system, attempting to disrupt the computer system, or destroying data by spreading computer viruses by any other means.

Security on any computer system is a high priority, especially when the system involves many users. Each user is required to report any security problems to a teacher, building administrator or central office administrator.

Disclaimers

Students should have no expectation of privacy or confidentiality in the content of electronic communications or other computer files sent and received on district devices and computer networks or stored in his/her district-provided resource. A teacher, building or district administrator may, at any time, review the subject, content and appropriateness of electronic communications or other computer files, and remove them if warranted, reporting any violation of rules to the building or district administration or law enforcement officials.

The staff, the school and the district are not responsible for any damages incurred, including, but not limited to, loss of data resulting from delays or interruption of service, for the loss of data stored on district resources, or for personal property used to access district resources.

The district will not be responsible for the accuracy, nature, or quality of information stored on district resources or gathered through student access.
The district will not be responsible for personal damages incurred due to information stored or posted on any network, both Internet and district networks.

The district will not be responsible for unauthorized financial obligations resulting from use of district-provided access.

Further, even though the district may use technical or manual means to regulate access and information, these methods do not provide a foolproof means for enforcing the provisions of this policy.

Consequences Of Inappropriate Use

The user, whether a student, employee, or guest is responsible for damages to equipment, systems or software resulting from deliberate or willful acts including neglecting proper student supervision.

In addition to other appropriate disciplinary procedures, failure to adhere to the policies outlined in this document may result in the loss of access to the Internet, email and/or network resources.

Illegal activities, such as downloading of copyrighted music files, or use may be reported to the appropriate legal authorities for possible prosecution.

Guidelines for violations can be found in the individual building's student handbooks.

References:

PA Crimes Code – 18 Pa. C.S.A. Sec. 5903, 6312

Child Internet Protection Act – 24 P.S. Sec. 4601 et seq.


Sexual Exploitation and Other Abuse of Children – 18 U.S.C. Sec. 2256

Enhancing Education Through Technology Act – 20 U.S.C. Sec. 6777

Internet Safety, Children’s Internet Protection Act – 47 U.S.C. Sec. 254

Children’s Internet Protection Act Certifications, Title 47, Code of Federal Regulations – 47 CFR Sec. 54.520

Board Policy – 103, 218, 233, 814
6.1 Parent/Guardian Responsibilities

1. Talk to your child about Internet safety and the standards that your child should follow in the use of the Internet just as you do on the use of all media information sources such as television, telephones, movies, music, and radio. Please see additional information in the Frequently Asked Questions section.

2. Should you want your child to opt out of having a device to take home, you will need to submit a signed AUP document and hold harmless agreement. Your child will pick up and return a device from school each day for use during the school day. Students are responsible for following the Acceptable Use Policy and appropriate handling of the device during school.

6.2. Legal Propriety

1. Comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If you are unsure, inquire with the principal’s office.

2. Plagiarism is a violation of the RSD rules. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.

3. Use or possession of hacking software is strictly prohibited and violators will be subject to RSD discipline. Violation of applicable state or federal law may result in criminal prosecution.
FREQUENTLY ASKED QUESTIONS

1. Does my child have to accept a device?
The device is not the only technology the child will be using as a learning tool. If a parent/guardian does not want the child to take a device home, the parent may submit that request in writing to the office. In this case the student will need to check the device in and out of the designated location each day.

2. How is the District paying for the devices?
The devices are being leased from Apple, Inc. At the end of the lease term, the District has the option to purchase the devices for a nominal fee. It has not been determined what will be done with the devices at that time.

3. As a parent/guardian, how do I monitor my child’s use of the Internet?
While your child is using the RSD network, there are filters available. When your child uses another network, the device does not provide filtering at this time. Please see below the “Parents’ Guide to Student Internet Use”

4. What if we don’t have wireless Internet at home?
An device’s use is maximized with wireless Internet. If a family does not have wireless Internet, a student may use the device at school, at the public library, at local businesses with wifi capabilities, or wherever wifi is available. Arrangements can be made for the student to be at school outside of normal school hours by contacting the office.

5. Can an iPhone charger work on the iPad?
Chargers for an iPhone will work to charge the iPad. However, the iPhone charger will take a longer time to charge because it draws 1 amp and the iPad charger draws 2 amps. Please plan accordingly.

6. Can a student use a personal device at school?
No, RSD may not put school purchased apps on a personal unit.

Parents' Guide to Student Internet Use
The Ridley School District recognizes that with new technologies come new challenges to both teachers and parents. Below is a series of suggestions drawn from a wide variety of professional sources that may aid you, the parent, in effectively guiding your child's use of the device.

1. Take extra steps to protect your child. Encourage your child to use and store the device in an open area of your home, such as the kitchen or family room, so you can monitor what your child is doing online. Use the Internet with your child to help develop safe searching habits. Children often model adult behavior.
2. Go where your child goes online. Monitor the places that your child visits. Let your child know that you’re there, and help teach her/him how to act as s/he works and socializes online.
3. Review your child’s friend’s list. You may want to limit your child’s online “friends” to people your child actually knows and is working with in real life.
4. Understand sites’ privacy policies. Internet sites should spell out your rights to review and delete your child’s information.
5. Limit the time your child is on the device. While the device is a very engaging tool, it is a school work tool. Care and constant monitoring will reduce your child’s exposure to excessive use.
6. Report unwelcome or malicious online threats. Report in a timely fashion to the school any online interactions that can be considered threatening.
7. Help your child develop a routine. Many parents have found success by helping create a routine for their child’s computer use. Define a routine as to how the device is cared for and when and where its use is appropriate.
8. Take a look at the apps or programs. It is to the advantage of the students, parents, and school that the parents have a working understanding of the programs and student work found on the device.
9. Read and share with your child the RSD Personal Learning Device Program Handbook. By reading and discussing the care and use policies, you can create a clear set of expectations and limitations for your child.