



Dan River High School

100 Dan River Wildcat Circle
Ringgold, Virginia 24586
Phone (434) 822-7081 · Fax (434) 822-7347



Date

First block teacher:

Dear Parent/Guardian,

RE:

Facilitator (mentor):

Dan River High School has implemented a **check-in and check-out (CICO) program** to help our students reach their highest potential with academics, attendance, and behavior. The program focuses on fostering relationships between the students and faculty that lead to student success at Dan River High School. Your son/daughter has met the qualifications or has been recommended by a faculty member for this program. For underclassmen, the qualifications are as follows: three academic failures, seven or more absences, and minor discipline problems. For seniors, the qualifications are these: any academic failures of a class required for graduation, seven or more absences, and minor discipline problems.

Your child has been assigned a faculty facilitator to meet with daily in the morning (7:55am-8:14am) and afternoon (3:05pm-3:11pm) to monitor progress. In the morning, the student meets with the facilitator to discuss their goals for that day. The student's teachers record his/her progress for academics, attendance, and behavior on an electronic Google form. In the afternoon, the student returns to their facilitator to discuss their progress that day.

As parents, we are asking for your support to ensure your child complies with the requirements of the check-in and check-out program. Our goal is to help your student improve his/her academic grades, absences, and behavior by building relationships with the faculty. We appreciate your cooperation and look forward to working with your student. Please contact the school if you have any questions about this program. By signing below, you give consent for your son/daughter to participate in the check-in and check-out program at Dan River High School.

Sincerely,

Annastasia Broomell
Principal

Parent/Guardian Signature

Date