

Facility Services strives to provide great customer service to our campuses. If one of our staff members has made an extra effort to make you more comfortable or just made your day a little brighter with their polite manner, brighten their day by filling out the form and e-mailing it to Jayne King in Facility Services.

**CAUGHT**  
**Making A**  
*Difference*

Staff Recognition Form

Your Name: \_\_\_\_\_

Campus: \_\_\_\_\_

Your Phone No: \_\_\_\_\_

Staff Member's Name: \_\_\_\_\_

Type of Service: \_\_\_\_\_

How did they make your day: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_