



School Health Advisory Council Operating Procedures 2021-2022

The Mission of the GCISD SHAC is to serve as a liaison between the community and school district in ensuring that local community values are reflected in GCISD's health education programs.

Developing the School Health Advisory Council (SHAC) Agenda

The SHAC agenda is finalized three business days prior to a SHAC general meeting. In accordance with the Texas Open Meetings Act, the SHAC Board agenda must be posted no less than 72 hours prior to a SHAC General meeting. All agendas are posted at the front entrance of the GCISD Administration building and on the District's website.

Public Addressing the SHAC General Meeting

The SHAC Executive Board welcomes comments from the public. A Public Comment period is held at each SHAC General meeting. The SHAC Executive Board has allotted 15 minutes for this period. A public comment will be held at each meeting during which individuals may present concerns to the SHAC. Three (3) minutes will be allotted per speaker, and remaining time may not be ceded to another individual. A SHAC majority vote will be required in order to extend public comment past fifteen (15) minutes during a three (3) minute time limit. Personnel issues shall not be discussed. At the conclusion of the public comment, the SHAC meeting will address the formal agenda. Delegations of more than three (3) persons shall appoint one (1) person to present their views before the SHAC. Persons wishing to speak must sign up with the Secretary prior to the meeting start time with the speaker's name, title, and topic to be addressed.

Speakers during Public Comment are responsible for the words they speak during public comment and will be solely liable for any damages if it is later determined that the words spoken injures a person's reputation, exposes the person to public hatred, contempt, ridicule, or causes financial injury.

Meeting Procedures and Information

The SHAC Executive Board shall observe *Robert's Rules of Order* parliamentary procedures. The SHAC Executive Chair will preside at all meetings and recognize each SHAC member prior to any questions or discussion on agenda topics.

Decorum

The SHAC shall endeavor to maintain an appropriate meeting decorum for the purposes of conducting business and maintaining a safe and welcoming environment. All SHAC members will represent themselves Following the District Honor Code/Pledge.