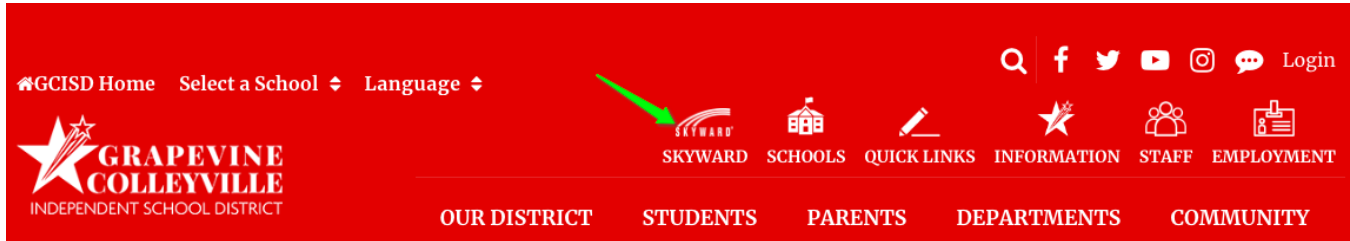
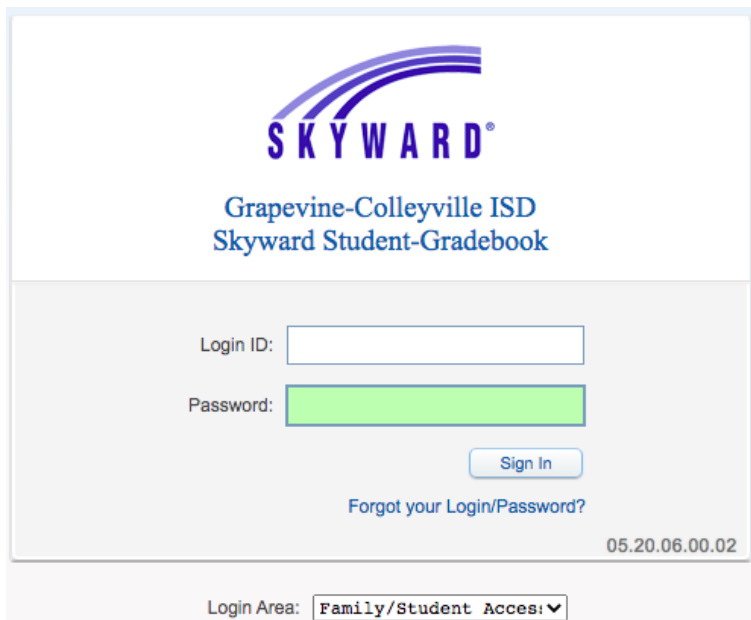


GCISD Remote Conferencing

How to submit your student's online Remote Conferencing in Skyward.

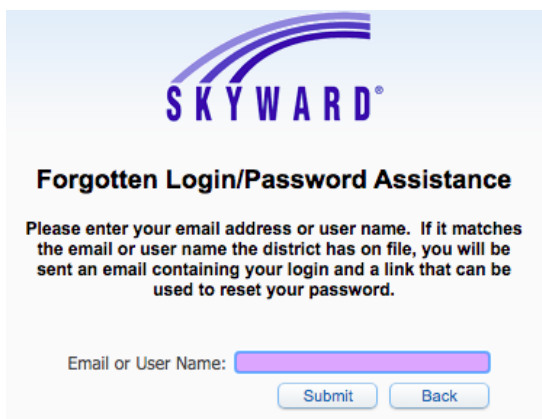


Enter your [Skyward Family Access](#) Login ID and Password.



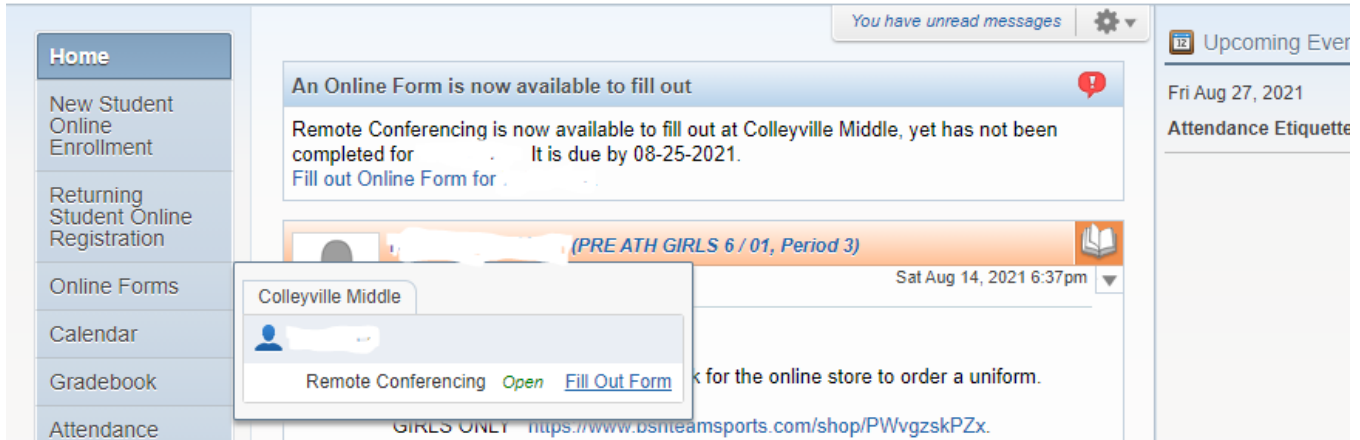
The screenshot shows the login page for the Skyward Student-Gradebook. It features the Skyward logo at the top, followed by the text 'Grapevine-Colleyville ISD Skyward Student-Gradebook'. Below this, there are two input fields: 'Login ID:' and 'Password:'. The 'Password:' field is highlighted in green. A 'Sign In' button is located below the password field. Below the button, there is a link that says 'Forgot your Login/Password?'. At the bottom right of the login area, the date '05.20.06.00.02' is displayed. Below the login area, there is a 'Login Area:' dropdown menu with 'Family/Student Acces:' selected.

If you have forgotten your login or password, click the “Forgot your Login/Password?” link and enter the requested information.



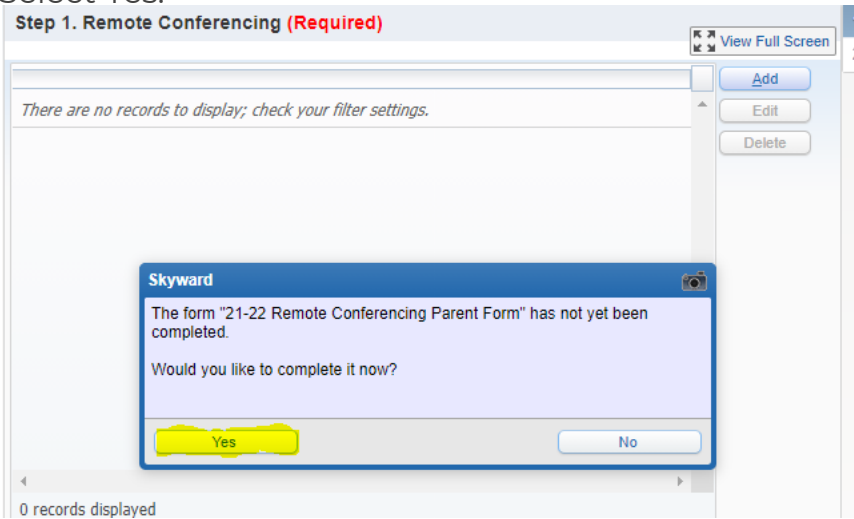
The screenshot shows the 'Forgotten Login/Password Assistance' page. It features the Skyward logo at the top, followed by the heading 'Forgotten Login/Password Assistance'. Below the heading, there is a paragraph of text: 'Please enter your email address or user name. If it matches the email or user name the district has on file, you will be sent an email containing your login and a link that can be used to reset your password.' Below this text, there is an input field for 'Email or User Name:'. Below the input field, there are two buttons: 'Submit' and 'Back'.

Click Online Forms and choose Fill Out Form for Remote Conferencing



The screenshot shows the Skyward user interface. On the left is a navigation menu with options: Home, New Student Online Enrollment, Returning Student Online Registration, Online Forms, Calendar, Gradebook, and Attendance. The main content area features a notification banner: "An Online Form is now available to fill out" with a red exclamation mark icon. Below this, a message states: "Remote Conferencing is now available to fill out at Colleyville Middle, yet has not been completed for [redacted]. It is due by 08-25-2021. Fill out Online Form for [redacted]." Below the notification is a dropdown menu for "Colleyville Middle" with a user profile icon. A "Remote Conferencing" link is highlighted in blue, with "Open" and "Fill Out Form" as sub-links. To the right, a calendar shows "Fri Aug 27, 2021" and "Attendance Etiquette".

Select Yes:



The screenshot shows a "Step 1. Remote Conferencing (Required)" form. The main content area is empty with the text "There are no records to display; check your filter settings." On the right side, there are "Add", "Edit", and "Delete" buttons. A "Skyward" dialog box is overlaid on the form, containing the text: "The form '21-22 Remote Conferencing Parent Form' has not yet been completed. Would you like to complete it now?" The "Yes" button is highlighted in yellow, and the "No" button is visible to its right. At the bottom left of the form, it says "0 records displayed".

Here you will choose the reason for Remote Conferencing as listed within the form. You will need to check **one** of the 3 options enter in the Start date of your students Isolation/Quarantine and when the students plan to end quarantine. Also Sign and Date the form. Once done select Complete Step 1 Only:



Option 1:

My child will isolate at home for 10 days due to a positive COVID test.

*Prior to return a student must meet all three of the following criteria: 1) at least 24 hours passed since resolution of fever without the use of fever-reducing medications 2) the individual has improvement in symptoms (e.g. cough, shortness of breath) 3) at least 10 days have passed since symptoms first appeared

Option 2:

My child will quarantine for 7 days (recommend a negative test prior to return).

- A Reason for quarantine
 - Health Department Close Contact
 - School Contact Letter
 - Family close contact

Option 3:

My child will quarantine for 10 days.

- Reason for Quarantine
 - Health Department Close Contact
 - School contact letter
 - Family close contact

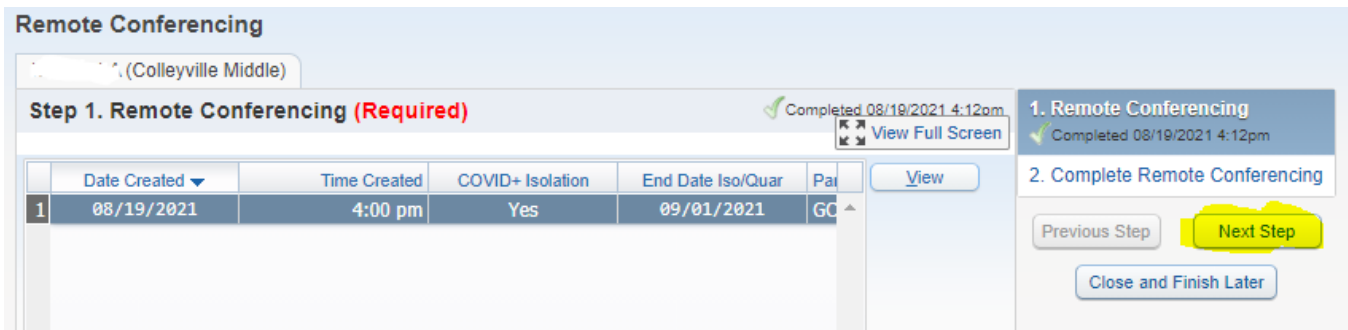
Start Date of Isolation/Quarantine:

End Date of Isolation/Quarantine:

Parent Signature:

Signature Date:

Select Next Step:



Remote Conferencing

(Colleyville Middle)

Step 1. Remote Conferencing (Required) Completed 08/19/2021 4:12pm

	Date Created	Time Created	COVID+ Isolation	End Date Iso/Quar	Par	View
1	08/19/2021	4:00 pm	Yes	09/01/2021	GC	<input type="button" value="View"/>

1. Remote Conferencing
Completed 08/19/2021 4:12pm

2. Complete Remote Conferencing

Lastly, Click Submit Remote Conferencing:

(Colleyville Middle)

Print

Step 2. Complete Remote Conferencing (Required)

By completing Remote Conferencing, you are confirming that the Steps below have been finished.
Are you sure you want to complete Remote Conferencing for _____ ?

Review Remote Conferencing Steps

Step 1) Remote Conferencing Completed 08/19/2021 4:12pm

Guardian Name:

Guardian Address: :

Submit Remote Conferencing